



**Minutes of the Government Records Council
May 28, 2013 Public Meeting – Open Session**

I. Public Session:

- **Call to Order**

The meeting was called to order at 10:37 a.m. at the Department of Community Affairs, Conference Room 129, Trenton, New Jersey.

- **Pledge of Allegiance**

All stood and recited the pledge of allegiance in salute to the American flag.

- **Meeting Notice**

Ms. Tabakin read the following Open Public Meetings Act statement:

“This meeting was called pursuant to the provisions of the Open Public Meeting Act. Notices of this meeting were faxed to the Newark Star Ledger, Trenton Times, Courier-Post (Cherry Hill), and the Secretary of State on May 22, 2013.”

Ms. Tabakin read the fire emergency procedure.

- **Roll Call**

Ms. Lillie called the roll:

Present: Robin Berg Tabakin, Esq. (Chairwoman), Denise Parkinson Vetti, Esq. (designee of Department of Education Commissioner Chris Cerf), Gabrielle Gallagher, Esq. (designee of Department of Community Affairs Commissioner Richard E. Constable, III) and Steven Ritardi, Esq. (public member).

GRC Staff in Attendance: Brandon D. Minde, Esq. (Executive Director), Brigitte Lillie (Secretary), Dawn R. SanFilippo, Esq. (Senior Staff Attorney), Dara L. Barry (Communications Manager), Frank F. Caruso (Senior Case Manager), Harlynn A. Lack, Esq. (Case Manager), John Stewart, Esq. (Mediator), and Debra Allen, Esq. (Deputy Attorney General).

Ms. Tabakin informed the public that a complaint synopsis is available with the agenda by the conference room door.

II. Executive Director's Report:

Mr. Minde stated that he is very excited to have the privilege of introducing the newest member of the GRC, Dawn Sanfilippo, who will be serving as Senior Staff Attorney. Dawn comes to the GRC with extensive legal experience, having run her own law firm since 1998. Mr. Minde asked the Council to join him in welcoming Dawn to the GRC.

Mr. Minde also stated that today is Harlynn Lack's last day with the GRC. Harlynn has been a Staff Attorney with GRC since April 19, 2010. She is beginning the next phase of her career as Assistant Corporate Counsel for the City of Paterson and Mr. Minde wished her all the best of luck in her new job. Mr. Minde stated that we can all rest assured that under Harlynn's watchful eye the City of Paterson will be responding with perfection to all future OPRA requests.

Additionally, Mr. Minde informed the Council that on May 16, 2013, he conducted an OPRA Panel Discussion at the NJ State Bar Association's Annual Conference in Atlantic City, which was very successful having over 100 attendees. Mr. Minde stated that his next OPRA seminar is scheduled for June 18, 2013, at the Crowne Plaza in Monroe, NJ and is hosted by the NJ League of Municipalities.

Mr. Minde provided the Council with the GRC's current statistics:

- Since OPRA's inception in 2002, the GRC has received 3,108 Denial of Access Complaints
- Current fiscal year (July 1, 2012 – June 30, 2013), the GRC has received 272 complaints to date
- 2,781 of the 3,108 complaints have been closed (89%)
- 327 of the 3,108 complaints filed remain open and active (11%)
 - 5 complaints are on appeal with the Appellate Division (1%)
 - 14 complaints are currently in mediation (5%)
 - 68 complaints are awaiting adjudication by the Office of Administrative Law (21%)
 - 96 complaints are tentatively scheduled for adjudication at an upcoming GRC meeting (including May 28) (29%)
 - 144 complaints await GRC adjudication (44%)

Ms. Tabakin noted that the number of closed cases has increased by 1% since the Council's April 30, 2013 meeting.

III. Public Comment: None.

IV. Closed Session: None.

V. Approval of Minutes of Previous Meetings:

- **April 30, 2013 Open Session Meeting Minutes**

Ms. Vetti made a motion and Mr. Ritardi seconded the motion to approve the open session minutes of the April 30, 2013 meeting. The motion passed unanimously.

- **April 30, 2013 Closed Session Meeting Minutes**

Ms. Vetti made a motion and Mr. Ritardi seconded the motion to approve the open session minutes of the April 30, 2013 meeting. The motion passed unanimously.

VI. New Business – Cases Scheduled for Adjudication

A. Administrative Disposition Adjudications with Recusals: None.

B. Administrative Disposition Adjudications with no Recusals (Consent Agenda):

1. **Anne M. Davis v. NJ Department of Health & Senior Services (2012-95)**
2. **Quddoos Farra'd v. NJ Department of Corrections (2012-138)**
3. **Jerry Burgos v. Township of Hazlet (Monmouth) (2012-235)**
4. **James Ashe v. City of Bayonne (Hudson) (2013-25)**
5. **Thomas Schroeder (On behalf of PBA Local #186) v. Borough of Paramus Police Department (Bergen) (2013-50)**
6. **Bob Thomas v. County of Camden (2013-83)**
7. **Donna Doran v. Little Ferry Board of Education (Bergen) (2013-86)**
8. **Emily Kaller (On behalf of LMNH Construction, Inc.) v. Borough of Bound Brook (Somerset) (2013-101)**
9. **Kevin Brown v. Trenton Board of Education (Mercer) (2013-102)**
10. **Darcie Cimarusti v. Hatikvah International Academy Charter School (Middlesex) (2013-108)**
11. **Cherie LaPelusa v. City of Bayonne (Hudson) (2013-128)**
12. **Michael Borek v. NJ Department of Corrections (2013-134)**

Ms. Tabakin called for a motion to accept the Executive Director's recommendations as written in all of the above Administrative Complaint Dispositions. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

C. Individual Complaint Adjudications with Recusals:

1. **Jim Giannakis v. NJ Department of Education (2012-152) (Recusal DPV)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Gallagher made a motion and Mr. Ritardi seconded the motion. The motion passed by a majority vote; Ms. Vetti recused.

2. **Richard Rivera v. City of Newark (Essex) (2010-274) (Recusal SR)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Ms. Gallagher seconded the motion. The motion passed by a majority vote; Mr. Ritardi recused.

3. **Robert A. Verry v. Borough of South Bound Brook (Somerset) (2011-158) (Recusal SR)**
4. **Robert A. Verry v. Borough of South Bound Brook (Somerset) (2011-193) (Recusal SR) (Consolidated)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Ms. Gallagher seconded the motion. The motion passed by a majority vote; Mr. Ritardi recused.

5. **Katalin Gordon v. City of Orange (Essex) (2011-336) (Recusal SR)**
6. **Katalin Gordon v. City of Orange (Essex) (2011-337) (Recusal SR) (Consolidated)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Ms. Gallagher seconded the motion. The motion passed by a majority vote; Mr. Ritardi recused.

7. **Larry A. Kohn v. Township of Livingston (Essex) (2011-326) (Recusal SR)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Ms. Gallagher seconded the motion. The motion passed by a majority vote; Mr. Ritardi recused.

8. **Larry A. Kohn v. Township of Livingston (Essex) (2011-328) (Recusal SR)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Ms. Gallagher seconded the motion. The motion passed by a majority vote; Mr. Ritardi recused.

9. **Larry A. Kohn v. Township of Livingston (Essex) (2011-330) (Recusal SR)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Ms. Gallagher seconded the motion. The motion passed by a majority vote; Mr. Ritardi recused.

10. **Larry A. Kohn v. Township of Livingston (Essex) (2011-343) (Recusal SR)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Ms. Gallagher seconded the motion. The motion passed by a majority vote; Mr. Ritardi recused.

11. Rashaun Barkley v. Essex County Prosecutor's Office (2012-34) (Recusal SR)

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Ms. Gallagher seconded the motion. The motion passed by a majority vote; Mr. Ritardi recused.

12. Robert A. Verry v. Borough of South Bound Brook (Somerset) (2012-143) (Recusal SR)

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Ms. Gallagher seconded the motion. The motion passed by a majority vote; Mr. Ritardi recused.

13. Robert A. Verry v. Borough of South Bound Brook (Somerset) (2012-153) (Recusal SR)

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Ms. Gallagher seconded the motion. The motion passed by a majority vote; Mr. Ritardi recused.

14. Rashaun Barkley v. Essex County Prosecutor's Office (2012-186) (Recusal SR)

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Ms. Gallagher seconded the motion. The motion passed by a majority vote; Mr. Ritardi recused.

D. Individual Complaint Adjudications with no Recusals:

1. Larry S. Loigman v. Ocean County Prosecutor's Office (2011-197)

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

2. Jeff Carter v. Franklin Fire District No. 2 (Somerset) (2011-228)

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

3. **Jeff Carter v. Franklin Fire District No. 2 (Somerset) (2011-262)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

4. **David Roundtree v. NJ Department of State, Division of Elections (2011-266)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

5. **Lynn Markarian v. NJ Department of Law & Public Safety, Division of Consumer Affairs (2011-312)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

6. **Jeff Carter v. Franklin Fire District No. 2 (Somerset) (2011-382)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

7. **Thomas DelloRusso v. NJ Department of Law & Public Safety, Division of State Police (2012-11)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

8. **Paul Marinaccio v. Borough of Fanwood (Union) (2012-23)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the

Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

9. **William R. Dusenberry v. NJ City University Foundation (2012-82)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

10. **Harry B. Scheeler, Jr. v. Township of Mt. Laurel (Burlington) (2012-83)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

11. **Anne M. Davis v. NJ Department of Health & Senior Services (2012-94)**

12. **Anne M. Davis v. NJ Department of Health & Senior Services (2012-142) (Consolidated)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

13. **Virginia Ann Murphy v. Township of Washington (Gloucester) (2012-96)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Mr. Caruso informed the Council that the background section has been edited to include objections to the request for reconsideration; however, the edits do not change the analysis of the complaint.

Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as edited. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

14. **John P. Schmidt v. Borough of Lindenwold (Camden) (2012-118)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

15. **Mayor Randy George v. NJ Department of Environmental Protection (2012-127)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

16. Donna Deloy v. Township of Lyndhurst (Bergen) (2012-128)

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

17. Al-Quawi Wadud Robinson v. NJ Department of Corrections (2012-129)

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

18. John Fano v. NJ Department of Human Services, Office of Legal & Regulatory Affairs (2012-148)

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

19. Peter J. DeRobertis v. Township of Montclair (Essex) (2012-149)

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

20. Harry B. Scheeler, Jr. v. Township of Galloway (Atlantic) (2012-151)

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

21. Rafael Martinez v. NJ Department of Human Services, Division of Medical Assistance & Health Services (2012-156)

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the

Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

22. John Paff v. Bordentown Fire District No. 2 (Burlington) (2012-158)

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

23. Stephen B. Levitt v. NJ State Commission of Investigation (2012-161)

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

24. William H. Gettler v. Township of Wantage (Sussex) (2012-162)

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

25. Michelle Gorman Fisher v. Matawan First Aid & Rescue Squad (Monmouth) (2012-164)

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

26. Paul Marinaccio v. Borough of Fanwood (Union) (2012-174)

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

27. Paul Marinaccio v. Borough of Fanwood (Union) (2012-180)

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

28. **Peter DeRobertis v. City of Lyndhurst (Bergen) (2012-185)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

29. **Karen Banda v. Township of Bloomfield (Essex) (2012-191)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

30. **James Kellinger v. Bergen County Prosecutor's Office (2012-193)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

31. **Jerry Burgos v. Township of Hazlet (Monmouth) (2012-195)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

32. **Michael Lamanteer v. County of Gloucester (2012-198)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

33. **Brandon Melvin v. NJ Department of Law & Public Safety, Division of State Police (2012-212)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

34. **Bernard Reid v. NJ Department of Corrections (2012-248)**

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

35. Leigh Overton Boyd v. Atlantic County Prosecutor's Office (2012-253)

Ms. Tabakin called for any discussion on the Executive Director's findings and recommendations as written. Hearing none, Ms. Tabakin called for a motion to accept the Executive Director's findings and recommendations as written. Ms. Vetti made a motion and Mr. Ritardi seconded the motion. The motion passed unanimously.

VII. Court Decisions of GRC Complaints on Appeal: None.

VIII. Complaints Adjudicated in NJ Superior Court & NJ Supreme Court:

1. McBurney v. Young, 569 U.S. __ (2013)

Mr. Minde stated that the United States Supreme Court ruled that Virginia's freedom of information statute can limit records requests to only State residents. Mr. Minde stated that the GRC is still undergoing analysis of how this affects OPRA and out of state requestors. Ms. Allen stated that historically, the GRC has not prohibited out of state requestors.

2. North Jersey Media Group, Inc. v. State of New Jersey, Office of the Governor, 2013 N.J. Super. Unpub. LEXIS 1008 (App. Div. May 1, 2013)

Mr. Minde stated that this case pertains to personnel records and the requirement of a Vaughn index.

3. Tina Renna v. County of Union, 2013 N.J. Super. Unpub. LEXIS 1139 (App. Div. May 14, 2013)

Mr. Minde stated that this case pertains to OPRA's exemption for investigations in progress.

IX. Public Comment (Second Session): None.

Ms. Tabakin asked Mr. Minde about the average length of time required to transmit complaints to the Office of Administrative law. Mr. Minde stated that the GRC awaits the expiration of the 45-day timeframe to appeal and that complaints are ready to be transmitted on the 46th day.

X. Adjournment:

Ms. Vetti made a motion to end the Council's meeting and Mr. Ritardi seconded the motion. The motion passed unanimously.

Meeting adjourned at 11:10 am.

Respectfully submitted,

Steven Ritardi, Esq., Secretary

Date Approved: June 25, 2013