



# ATTENTION TRAINING OFFICERS



## BURLINGTON COUNTY LAW ENFORCEMENT TRAINING CENTER COURSE ANNOUNCEMENT

### OPEN PUBLIC RECORDS ACT (OPRA) SEMINAR

This course is designed to assist law enforcement personnel in better understanding the mandatory requirements of the Open Public Records Act. (OPRA). Topics will include exemptions to public access contained in OPRA that specifically pertain to police records, as well as exemptions contained in other legal authorities. This course will also review rulings of the Government Records Council and the New Jersey Superior Court regarding the disclosure of police records. Additionally, this course will review the difference between OPRA requests and other records requests common to law enforcement agencies, such as discovery.

|                     |                                                                                                                                                         |
|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| DATE:               | May 20, 2011                                                                                                                                            |
| TIME:               | 9:00 AM – 1:00 PM                                                                                                                                       |
| LOCATION:           | Burlington Co. Emergency Services Training Center<br>53 Academy Drive, Westampton                                                                       |
| ROOM #:             | Auditorium                                                                                                                                              |
| INSTRUCTOR:         | Catherine Starghill, Esq., Executive Director                                                                                                           |
| AGENCY:             | New Jersey Government Records Council (GRC)                                                                                                             |
| MAXIMUM ATTENDANCE: | 140                                                                                                                                                     |
| ATTIRE:             | Uniform / Professional                                                                                                                                  |
| PREREQUISITE:       | None                                                                                                                                                    |
| FEE:                | None                                                                                                                                                    |
| REGISTRATION:       | Burlington County Law Enforcement Training Center<br>FAX: 609-726-7272<br>Email: <a href="mailto:BCPA@co.burlington.nj.us">BCPA@co.burlington.nj.us</a> |

In consideration and as a strict condition of my participation in this training activity, I, the Registrant, do hereby release all rights, claims, demands, and/or causes of action against the Burlington County Law Enforcement Training Center, Burlington County Prosecutor's Office, Burlington County Chiefs of Police Association and Burlington County Board of Chosen Freeholders, their officers, employees and agents, for any type of personal injury, property or other damage that I may suffer as a consequence of my participation in this event.

|                    |            |       |               |
|--------------------|------------|-------|---------------|
| LAST NAME          | FIRST NAME | RANK  | DEPARTMENT    |
|                    |            |       |               |
| DEPARTMENT ADDRESS |            |       | CONTACT TEL.# |
|                    |            |       |               |
| DEPT. FAX #        |            |       | EMAIL ADDRESS |
|                    |            |       |               |
| APPROVED BY:       |            | DATE: |               |
|                    |            |       |               |

- You have been placed on the class roster.
- Class is full. You have been placed on stand-by.

Confirmation Date \_\_\_\_\_

Training Center Staff \_\_\_\_\_