

**MINUTES OF DECEMBER 19, 2022, MEETING  
BOARD OF TRUSTEES  
ANN KLEIN FORENSIC CENTER**

The regularly scheduled meeting of the Board of Trustees of the Ann Klein Forensic Center was held on Monday December 19, 2022; pursuant to notice duly given. Notice of the Board Meeting is sent to the Department of Health's Division of Behavioral Health Services Commissioner's office. The following members were present:

<b>Present:</b>	Richard Higgins	Chairman
	Rafael Aviles	Board Member
	Steve Vardakis	Board Member
	Dr. Jeff Uhl	CDEO/Clinical Director
	Eileen Lonergan	Acting Business Manager
	David Kensler	CEO, AKFC
	Robyn Barkow	Secretarial Assistant

Mr. Higgins called the Board meeting to order at 10:30 am. Minutes were presented from the November 21, 2022, meeting and approved.

**DIRECTORS REPORT**

Dr. Uhl reported that the patients enjoyed a pie celebration in the month of November in celebration of Thanksgiving and that chaplaincy services have resumed. In addition, a Grief and Loss Group as well as a Bible Study group started for the first time since the COVID outbreak. Holiday cards were distributed to units for patients to send out to their families. All patients were allotted \$5 to spend at the store on 12/9/22 as a gift from rehab as a thanks for dealing with the difficulty of the changing store schedule.

An interdisciplinary workgroup was formed and began meeting to plan out the implementation of the Complex Need Unit (CNU) on unit 2B, schedule to begin in February 2023. The team is looking at implementing a positive behavioral support program called RAID (Reinforce, Appropriate, Implode, Disruptive,) a program out of the United Kingdom. This program breaks down negative and positive behaviors and emphasizes reinforcement of positive behaviors.

The Substance Abuse Department had a Celebration of Recovery on the second shift, November 17, 2022, in the Rehab Gym. This event was catered with outside food and included other therapeutic activities for patients that receive substance abuse counseling. The event included karaoke, music, recovery testimonials, and sobriety goodie bags (pamphlets etc.) Patients throughout the hospital attended the event.

**NEW BUSINESS**

Eileen asked the Board to approve the purchase of 6 PlayStations totaling \$7000. These PlayStations will provide additional gaming systems for each unit. The Board approved the funding of 7,000 from the Patient Welfare account.

**OLD BUSINESS**

Eileen Lonergan presented the patient Welfare, and “Our Store” budget reports for the month of October:

**Welfare**

Beginning balance as of October 1, and total assets for the Welfare Fund = **37,223.25**

Total additions to the fund for the month of October totaled **\$89.74**

Less expenses and adjustments of **\$0**

leaving a net increase to the fund of **\$89.74**

Ending Welfare balance as of October 31, 2022, totaled **\$37,312.99**

**Our Store**

Beginning balance as of October 1, and total assets for the “**Our Store**” fund = **\$90,798.63**

Total additions to the fund for month of October were = **\$8,853.56**

less expenses and adjustments of **\$10,422.24**, leaving a net decrease to the fund of **\$(1,568.68)**

Ending balance as October 31, 2022, = **\$89,229.95**

**ANNOUNCEMENT**

Mary Pat Angelini and Elizabeth Dunlap have both retired from the board last month, leaving 3 board members remaining. We hope to have Linda Elias on board soon, as well as another candidate we proposed to the Governor’s office, Susan Loughery. Mrs. Loughery comes highly recommended by the Deputy Commissioner, Deborah Hartel.

Meeting adjourned at 11:30am.

Attest: On file

Mr. Richard Higgins, Chairperson  
Ann Klein Forensic Center  
Board of Trustees

*The next board meeting is scheduled for January 23, 2023.*