

**MINUTES OF JUNE 20, 2022, MEETING
BOARD OF TRUSTEES
ANN KLEIN FORENSIC CENTER**

The regularly scheduled meeting of the Board of Trustees of the Ann Klein Forensic Center was held on Monday June 20, 2022; pursuant to notice duly given. Notice of the Board Meeting is sent to the Department of Health's Division of Behavioral Health Services Commissioner's office.

The following members were present:

Present:	Richard Higgins	Board Member
	Steve Vardakis	Board Member
	Rafael Aviles	Board Member
	David Kensler	CEO, AKFC.
	Eileen Lonergan	Acting Business Manager
	Robyn Barkow	Secretarial Assistant
Absent:	Mary Pat Angelini	Chairperson
	Elizabeth Dunlap	Board Member

Mr. Higgins called the Board meeting to order at 10:40 a.m. Minutes were presented from the May 16, 2022, meeting and approved.

DIRECTORS REPORTS: MAY

Mr. Kensler announced that during the last week of May 2022, AKFC experienced spikes in COVID-19 cases. There were two COVID positive patients and a total of 19 staff throughout the month. Units 6 and 8 were placed on quarantine status. As a result, there were delays in starting the new Rehab schedule. Dr. Jeff Uhl, DCEO-Clinical continues to work with the Discipline/Department Heads and have created a structured schedule involving Nursing, Nutrition, Infection Prevention, Social Work and Psychology. Rehab groups continue to be run in the Unity Room, Gym and on the units. The new schedule has Illness Management Recovery (IMR), Anger Management, Dialectical Behavioral Therapy (DBT) Skills, Legal Competency Restoration, Nutrition Education, Infection Prevention, Social Skills, Communication Skills, Discharge Preparation and Men's Issues. The groups are co-led and have prescribed back-ups.

Mr. Kensler discussed and shared some photos of AKFC's May 4, 2022, Employee Recognition event that took place from 1:00-3:00 PM for 1st and 2nd shifts and 10:30-11:30 PM for 3rd shift. An appreciation address was delivered by Mr. Kensler during the 1:00 PM ceremony acknowledging the accomplishments of each department in the face of the COVID-19 Pandemic. All employees were recognized with a certificate and a pen that says "AKFC Excellence." Staff with 10 or more years of service were mentioned aloud. Staff nominated and voted on the recognition of two employees and three teams.

Thomas A. Hall Award: which is dedicated to Thomas Hall who was killed in the line of duty in the Vroom Building. This award is given to a model employee from the Medical Security Department, like Mr. Hall, is dedicated to duty, care to our patient population and who is respected by patients and staff at AFKC. Awarded to **Jose Vazquez, Sr. MSO**

Alfred B. Vuocolo Award: Named after the first CEO of the hospital and is awarded to a staff that embodies qualities of decency, commitment and caring, and is a highly respected individual. This individual should also be an active and energetic contributor to the betterment of the quality of life for patients and staff. Awarded to **Michael Beede, MD, Chief of Medicine**

Special Recognition Award: This award is to recognize a Team that embodies teamwork and have achieved excellent outcomes in the provision of patient care and/or support services to the hospital. Awarded to **Food Services Department, Unit 1 Team/Unit Staff, and Unit 4 Team/Unit Staff.**

OLD BUSINESS

Ms. Lonergan reviewed the Welfare and Our Store budgets for the month of April.

Welfare

April

Beginning balance as of April 1, total Assets for the Welfare Fund = **38,143.79**

Total additions to the fund for the month of April were **\$9.21**

Less expenses and adjustments of **\$0**

leaving a net increase to the fund of **\$9.21**

Ending Welfare balance as of April 30, 2022, totaled **\$38,153.00**

Our Store

April

Beginning balance as of April 1, 2022, total Assets for the "**Our Store**" fund = **\$79,056.72**

Total additions to the fund for month April were = **\$9,734.89**

less expenses and adjustments of **\$6,884.51**

leaving a net increase to the fund of **\$2,850.38**

Ending Our Store balance as of April 30, 2022, totaled **\$81,907.10**

Meeting adjourned at 11:30am.

Attest: On file

Ms. Mary Pat Angelini, Chairperson
Ann Klein Forensic Center
Board of Trustees

The next board meeting is scheduled for September 19, 2022

Have a wonderful Summer!