



FOR YOUR INFORMATION. These minutes will not become official until they are formally acted upon at the next Board meeting.

**MINUTES OF A REGULAR MEETING
 BOARD OF TRUSTEES
 GREYSTONE PARK PSYCHIATRIC HOSPITAL**

- I. The Board of Trustees Meeting at Greystone Park Psychiatric Hospital (GPPH) was held via telephone conference call on Thursday, July 20, 2023, pursuant to the notice duly given. In conformance with the Public Open Meetings law, notices for the meeting were sent to Daily Record and the Star-Ledger.

Board Member Attendance:

<u>Present:</u>	<u>Excused</u>
Chairman James (Jim) DiGiulio, Esq.	
Sheriff James M. Gannon	
Peter Simon, Esq.	X
Bruce Sisler, Esq.	
Louis Modugno, Esq.	X
Tomika Carter, MSW	

Hospital Administrators Attendance:

<u>Present:</u>	<u>Excused</u>
Thomas Rosamilia, Interim Chief Executive Officer	
Eric Madurki, Deputy Chief Executive Officer	
Quinzell McKenzie, Chief Operating Officer	
Christopher Dorian, Acting Chief Clinical Officer	X
Dr. Harlan Mellk, MD, Acting Medical Director	X
Dr. Laura Romano, Chief Nursing Officer	
Jack Frey, Business Manager	
Dorothea Josephs-Spaulding, Director of Quality Management	
Timothy Dimitrios, Administrative Analyst 4	X
Maria Jazenback, Secretary to the Board	
Stephanie Gabelmann, GPA Liaison	X

CALL TO ORDER at 3:15pm by Chairman, James DiGiulio. It was discussed that public comment and questions will occur at the end of the meeting. All participating in the meeting should remain muted on the phone until public comment occurs.

II. APPROVAL OF MINUTES:

The June 15, 2023 Board Meeting minutes were presented for approval. Tomika Carter gave the 1st motion to approve the minutes. Vice Chairman, Sheriff James Gannon gave the 2nd motion for approval. All in favor. The June 2023 minutes were adopted.

III. CEO REPORT:

Mr. Tom Rosamilia, Interim Chief Executive Officer (CEO) at Greystone Park Psychiatric Hospital presented the CEO Report for the board meeting.

The CEO discussed that the average census for June is 357. There were 13 admissions and 11 discharges as well as 89 CEPP patients as of the beginning of July 2023.

The Patient Orientation Booklet (English version) was recreated and went live in May 2023. The Spanish version of the Patient Orientation Booklet was completed and was given to the Creative Employment Center for duplication in the month of June. A2 is working with a Central Office workgroup on a MasterWord VRI interpretation tablet program for all state hospital language departments. As part of the Healthcare Equity PI, the program is being expanded hospital wide and permission was granted to order devices for each unit and the cottages. Units A3, D3, and F1 are looking into starting unit-based token economy stores. Unit PCs are working with psychology to develop plans to be able to have these up and running on the units. F1 is currently using a rolling cart until the unit returns to F3. Locks have been installed in the locations chosen. Shelving has been secured on A3. Shelving will be installed on F3 for when patients return to the unit. TREVR pilot program started on 5/10. The program will replace Broset for violence reduction. More canine inspections for contraband is taking place to ensure safety of patients and staff. Metal Detectors and package scanners are being looked into to enhance safety throughout the facility.

There are four (4) Medical Security Officer Supervisors in position and two (2) Medical Security Office Recruits who are being processed. The Supervisors are currently working on a localized manual for the department. Infection Control had a rate of 1.1 per 1000 patient days with a total of 15 infections for the month of June. Information Technology (IT) completed the computer upgrade project for all of the Cottages and Central Staffing. IT started the project to upgrade all our intranet applications to be ported over to the Department of Health servers at the HUB. IT also completed the telephone number porting project from Windstream to AT&T. Central Staffing has been conducting numerous interviews for RN titles and Human Service Assistants. Eligible candidates were referred to the Human Resources department for hire. There were Two (2) full-time Human Services Assistants (HSA) positions, two (2) TES positions, and two (2) RN per diem positions filled. Recruitment efforts continue and many positions are now being posted on Indeed as well. Safety Director interviews continue and a candidate should be selected soon. An Emergency Management Director will be posted shortly. Thank you to Dr. Mellk for stepping in as the Interim Medical Director as one is being recruited.

The assault rate increased in the winter and lowered in the spring. June was about six (6) per 1000 patient days. Challenges in regard to patient discharges are the lack of availability of group home beds as well as voucher prices for apartments. Apartments have gotten very expensive and although voucher amounts increased earlier this year, we still have patients searching for an apartment for 6 months to one year.

The CEO was thanked by the Chairman of the Board, Jim DiGiulio for the CEO team's hardf work in trying to get talented staff in the door to fill some of the vacant positions throughout the hospital.

IV. FINANCIAL REPORTS:

The patient welfare fund information for June 2023 was reviewed by the Board of Trustees prior to this meeting. The beginning balance for June 2023 was reviewed as \$93,372.50 with \$7,838.85 deposited and \$35,035.35 in disbursements. The ending balance was \$66,176.00. Balance of cash management fund was \$500,431.79 and the total patient welfare fund available balance ended at \$566,607.79.

The Patient Welfare Fund Budget information was provided to the Board of Trustees prior to the meeting. The Bruce Sisler gave the 1st motion to approve the State FY 2024 Patient Welfare Fund Budget. Vice Chairman, Sheriff James Gannon gave the 2nd motion for approval. All in favor. The FY24 Patient Welfare Fund Budget was approved. Chairman, Jim DiGiulio discussed that the budget appears to be in line with prior years reports in regard to social activities, movies, birthday events, etc. The patient areas were commended for doing a great job the last several years with spending funds on the patients for activities and events that they were excited and appreciative to participate in.

V. NEW BUSINESS

There was no new business during this meeting.

VI. OFFICE OF COMMUNITY SERVICES

1. Recent Division of Mental Health and Addiction Services Funding Awards;

Name of Program: **Building Capacity in Mental Health (MH) and Substance Use Disorder (SUD) Programs to Provide Medications**, such as buprenorphine, naloxone, naltrexone, methadone and acamprosate. This annualized \$69,315 award went NewBridge Services for Morris County.

Name of Program: **Residential Services for Individuals with a Serious Mental Illness (SMI) and an Intellectual/Developmental Disability (IDD)**, to create to provide Level A+ residential services for eligible individuals with a co-occurring serious mental illness (SMI) and an intellectual/developmental disability (IDD). This annualized \$325,00 award went to Oaks Integrated Care and will serve the Southern part of New Jersey. (There were no proposals submitted for the Northern part of the state.

Name of Program: **Substance Use Disorder Peer Recovery Specialists for Residential Treatment** for substance use disorder (SUD) residential treatment agencies contracted by DMHAS to hire Peer Recovery Specialists to provide non-clinical assistance and recovery supports services to individuals in SUD residential treatment settings. Northern region agencies that received awards were: County of Bergen, Greater Bergen Community Action, Eva's Village and Integrity, Inc.

2. Fiscal Year 2024 Budget update: The Department of Human Services will be making \$100 million in new one-time investments in home and community-based services, including major investments in workforce development. This includes:

- \$20 million for loan redemption and similar programs for community-based care workers in fields such as behavioral health care, private duty nursing, applied behavioral analysis, and substance use disorder treatment.
- Up to \$60 million for recruitment and retention bonuses for the workforce that serves individuals with intellectual and developmental disabilities, mental health conditions, and substance use disorder.
- More than \$13 million to develop housing options for individuals residing in nursing facilities and institutional settings who could be supported in the community and wish to transition to less restrictive settings. This initiative will be primarily focused on individuals under the age of 65 with mental illness and/or intellectual and developmental disabilities.
- Certification and training programs for certified recovery support practitioners, staff working in the community to support individuals with intellectual and developmental disabilities, and certified community health workers in apprenticeships

3. Upcoming Events:

Opioid Listening session: Thursday July 20th 11am to 1pm (Virtual) Register at nj.gov/opioidfunds
Save the Date for the NJ Opioid Summit- September 20, 2023. The topic will be *Revitalizing Communities: Healing Together from the Opioid Crisis*. This will be an all-day conference with CME and CEU credits available.

VII. COMMENTS FROM THE PUBLIC

Chairman, James DiGiulio opened the floor for questions and/or comments. Members of the public were reminded that they had five (5) minutes to state their question(s)/comments. Any questions/concerns that can not be addressed during this meeting will be addressed during the next meeting.

Public Member

Ms. Ann Weber asked the following questions:

What are the assaults, restraints, and seclusion numbers for June?

The CEO advised that there were two (2) episodes of restraints which were under three (3) hours. There were thirteen (13) seclusions which is far below national numbers and state numbers. The number of assaults wasn't available during the meeting. This will be added to old business on the agenda.

How many elopements were in May and June?

The CEO advised that there were no elopements outside of the parking lot.

Is every unit assigned a designated psychiatrist?

The CEO advised that every patient does have a psychiatrist. The Chief of Psychiatry as well as APNs are assisting and we continue to recruit aggressively for psychiatrists.

When will units be safe enough to have visits in the dining rooms again?

The CEO advised that it is not on our agenda to look into right now as it appears to be working out to have visits occur in the courtroom.


VIII. ADJOURNMENT:

The meeting was adjourned at **3:46pm**. Vice Chairman, Sheriff James Gannon gave 1st motion to approve the adjournment. Tomika Carter gave the 2nd motion to approve the adjournment. All in favor.

IX. NEXT MEETING:


The next meeting of the Greystone Park Psychiatric Hospital Board of Trustees will be held on Thursday, September 21, 2023 at 3:15pm. This meeting will occur in person. There will not be a meeting in August 2023.

Respectfully Submitted,



Maria Jazenback, Secretary
GPPH's Board of Trustees

Witnessed By



James DiGiulio, Chairman
GPPH's Board of Trustees