



FOR YOUR INFORMATION. These minutes will not become official until they are formally acted upon at the next Board meeting.

**MINUTES OF A REGULAR MEETING
 BOARD OF TRUSTEES
 GREYSTONE PARK PSYCHIATRIC HOSPITAL**

- I. The Board of Trustees Meeting at Greystone Park Psychiatric Hospital (GPPH) was held via telephone conference call on Thursday, June 16, 2022, pursuant to the notice duly given. In conformance with the Public Open Meetings law, notices for the meeting were sent to Daily Record and the Star-Ledger.

Board Member Attendance:

<u>Present:</u>	<u>Excused</u>
Chairman James (Jim) DiGiulio, Esq.	
Sheriff James M. Gannon	
Peter Simon, Esq.	
Wayne Hasenbalg	
Bruce Sisler, Esq.	X
Louis Modugno, Esq.	

Hospital Administrators Attendance:

<u>Present:</u>	<u>Excused</u>
Thomas Rosamilia, Interim Chief Executive Officer	
Eric Madurki, Deputy Chief Executive Officer	
Dr. Evaristo Akerele, MD, Medical Director	X
Dr. Laura Romano, Chief Nursing Officer	
Jack Frey, Business Manager	
Dorothea Josephs-Spaulding, Director of Quality Management	
Timothy Dimitrios, Administrative Analyst 4	X
David Hutchinson, Director of Nursing	X
Maria Jazenback, Secretary to the Board	
Stephanie Gabelmann, GPA Liaison	
Deborah Hartel, Deputy Commissioner	X

CALL TO ORDER at 3:15pm by Chairman, James DiGiulio. It was discussed that since the meeting is being held via telephone conference call that all parties phones are to be muted but at the end of the meeting the line will be opened for any public comments.

II. APPROVAL OF MINUTES:

The April 21, 2022 Board minutes were presented for approval. Peter Simon gave the 1st motion for approval. Wayne Hasenbalg gave the 2nd motion for approval. All in favor. The April 2022 minutes were adopted.

III. CEO REPORT:

Mr. Eric Madurki, Deputy Chief Executive Officer at Greystone Park Psychiatric Hospital presented the CEO Report for the board meeting. Mr. Eric Madurki then reported the following:

The Deputy Chief Executive Officer, Eric Madurki discussed the following information at the June meeting:

- Quarantine and Isolation units/cottages: Quarantine – A1 (Admissions) and D2.
- Greystone’s Hospital Spirit Week occurred 5/16/22 – 5/20/22. There were numerous events that occurred throughout this week for patients and staff. Some events included special treats such as ice cream sundaes, layered cream filled cakes, coffee/tea/hot chocolate bars, and a hot dog lunch with many choices of toppings served with corn on the cob and crisp apple pie. There were also 3 different bands that played, DJs, and Cheerleaders in the lobby cheering on the staff as they entered the facility for their work day.
- A lactation lounge is currently being developed for lactating staff members to utilize as needed as this is something we discovered a need for in recent months.
- Visiting hours increased in May from a half hour visit to a one-hour visit. Up to 15 visits per our can now take place and cottage visits were moved to the cottages. Social Services informed families and a memo was left at the front desk for visitors to become aware of.

Hospital Statistics for May 2022

Main building avg. census: 308.9	Cottage avg. census: 37.8	Total avg. census:	346.8
# of Admissions			14
# of Re-admissions			7
Under 30 days			0
Geriatric Admissions			1
Ann Klein Forensic Center Admissions			0
Transferred to Ann Klein Forensic Center			0
Discharges – Hospital wide			14
Discharges - Admissions / Area 4			3
Discharges – Area 1			0
Discharges – Area 2			2
Discharges – Area 3			5
Discharges from Cottages			4
Hospital-wide patients on CEPP status			86

- Admissions quarantine time has been reduced from fourteen days to seven days.
- Two of the Area 4 units have their reward stores up and running. The other two units on admissions are in the process of finalizing the details.
- All area 3 units were impacted by the power shutdown/duct bank project. Patients were relocated to other units or areas of the hospital such as Park Place and the Courtroom for the day. All team members were involved and helpful to ensure patient safety and comfort during this two-day event.

- The Section Chief worked with the Area 4 Occupational Therapist to make selections on the Norix furniture color choices. These were submitted to the Business Office Manager.
- Area 4 Section Chief and PCs have been attending Systems Review Meetings in Hunterdon, Morris, Warren, Sussex, Somerset, Passaic, Union and Essex Counties.
- Norix furniture is replacing bedroom furniture in the cottages. Cottages 16, 17, 18, and 19 have the beds. Additional furniture for bedrooms has been ordered and we are awaiting delivery. Surplus nightstands in Cottage 20 have been used until the additional furniture can be delivered. The delivery date is expected sometime in June.
- Blockhouse furniture is being considered to replace the existing furniture in the shared spaces/rooms in the cottages. A proposal was submitted, and a meeting was held on May 31, 2022 with the Patient Product Review Committee. We are currently working with the business office and vendor to order the furniture.
- In person Patient Government Meetings began May 3, 2022 in the auditorium.

NURSING:

- **COVID-19 Vaccination & Booster:** Greystone Park Psychiatric hospital administrative staff worked together with the Nursing department and Human resources staff in upholding CMS Vaccine and booster mandate and Executive Order 283 deadlines. All efforts to meet the mandate were overall successful.
- **New Medication Carts:** Our nurses have good reason to celebrate. The hospital purchased 24 new medication carts which were delivered to all units and cottages this week. The new medication carts are fully functional and have a secure locking mechanism. The nursing department will be using these new medication carts for years ahead.
- There were 20 mock code training drills in May.

CENTERS FOR MEDICARE AND MEDICAID SERVICES (CMS)

Following the Sentinel Event that occurred at GPPH, CMS had an unannounced visit which began on January 3, 2020, and ended on January 14, 2020. GPPH is still sending quarterly updates to CMS regarding camera upgrades. The next submission is due on May 10, 2022.

DEPARTMENT OF HEALTH (DOH)

No updates for April.

JOINT COMMISSION (JC)

Joint Commission conducted their tri-annual survey from June 22, 2021, to June 25, 2021. There were fifty-four (54) deficiencies with six (6) deficiencies in the high range and fourteen (14) conditional scores. GPPH has not been compliant in the deficiencies for the past three (3) months. Therefore, being unable to reflect an upward trend of improvements, Joint Commission has extended recording for an additional twelve (12) months.

Occupational Safety and Health Administration (OSHA) / Public Employees Safety and Health Administration (PEOSH)

No updates in April.

Patient Services Compliance Unit (PSCU)

No updates in April.

SOCIAL SERVICES:

Monthly Discharges: (CEPP):
 14 7

Discharges Placement Level/Type

4	"A+" Group home	3	CSS Supportive Housing
1	"A" Group home	1	DDD Group Home
1	"B" Group Home		
1	Inpatient – MH (Bronx Psych Center – NY state)		
3	Private Resident – Family w/ MH supports		

Active Treatment by Number of Social Service Groups 77 Total Group Hours

29	Goal Setting	6	Legal Status
72	Pre-Discharge (+ Spanish)	0	Tools for Moving On
6	Changes (+ Spanish)	8	Illness Management & Recovery

FIRE DEPARTMENT:

- 30 Drills were conducted on the Day shift this month.
- The FD responded to 27 incidents. NFIRS reports were completed for all incidents.
- Schindler Elevator was here to repair and add fluid to the D2 elevator on 5/10/22. Schindler worked on the D1 elevator on 5/18/22 but was unable to repair it at that time.
- FD conducted 1 NEO classes during the month.
- Automatic Suppression was on site working on the fire alarm system amp upgrade project.
- 1 FD staff attended the Active Shooter class in April.
- FD staff conducted Haz Rounds on B1, B2, B3 and D1 in May with the team.

INTERIM LIFE SAFETY MEASURES (ILSM)

We currently have 1 ILSM in place for the damaged ceiling tiles in the basement.

COMMUNICATIONS:

Ambulance Report – May 2022

Instances: 11

Average Minutes: 14.73

Vice Chairman, Sheriff James Gannon asked if the fourteen (14) minutes ambulance calls was both for our internal ambulance and external ambulance EMT times and Mr. Madurki responded that yes this average time is for both internal and external response times.

IV. FINANCIAL REPORTS:

The patient welfare fund information for April 2022 was reviewed by the Board of Trustees prior to this meeting. The beginning balance was reviewed as \$56,451.10 with \$7,414.96 deposited and \$3,418.61 in disbursements. The ending balance was \$60,447.45. Balance of cash management fund was \$482,194.78 and the total patient welfare fund available balance ended at \$542,642.23.

The patient welfare fund information for May 2022 was reviewed by the Board of Trustees prior to this meeting. The beginning balance was reviewed as \$60,447.45 with \$11,937.24 deposited and \$6,470.64 in disbursements. The ending balance was \$65,914.05. Balance of cash management fund was \$482,443.40 and the total patient welfare fund available balance ended at \$548,357.45.

Mr. Jack Frey, Business Manager discussed that the Greystone pool is in need of some repair with an average of about \$12,000 worth of repairs. The board received information about what specifically needed to be fixed on the pool prior to this meeting and the Board of Trustees approved funds from the Patient Welfare Fund to accommodate up to \$12,000 worth of repairs. If additional money is needed, Jack Frey was advised that another request for additional funds would need to be submitted to the Board of Trustees. The Board of Trustees also requested that they be advised when a vendor is selected and the outcome of the final cost. Peter Simon gave the 1st motion for approval and Vice Chairman, Sheriff James Gannon gave the 2nd motion for approval. All in favor.

V. OLD BUSINESS

There was no old business discussed at this meeting.

VI. NEW BUSINESS

Chairman, James DiGiulio asked the Deputy Chief Executive Officer, Eric Madurki who has access to Greystone Park Psychiatric Hospital from the Community? Mr. Madurki discussed that we continue to re-assess and open up as needed however at this time, patients and family members are continuing with in person visits and the cottages now are able to have visits in their area instead of having to come to the main hospital as well. Chairman, James DiGiulio asked for updates in regard to opening up access to the hospital from the community as needed. A discussion will occur amongst the board members in regard to whether or not the Board of Trustees meetings will continue to occur via telephone for now or if we will be holding in person meetings alternated with telephone meetings due to the pandemic still being active.

VII. OFFICE OF COMMUNITY SERVICES REPORTING

John Verney provided the report from the Office of Community Services at this meeting. John reported the following:

1. The NJ Department of Community Affairs utility assistance program is now accepting applications at this link: <https://njdca-housing.dynamics365portals.us/en-US/>
2. DMHAS has awarded approximately \$3.2 million to current NJ Lifeline centers (National Suicide Prevention Lifeline) for the purpose of building their capacity to answer mental health crisis calls in preparation for the transition to 988 in July.

DMHAS anticipates 988 starting in July, stakeholders are encouraged to email questions to 988Questions@dhs.nj.gov

3. DMHAS is partnering with the State Parole Board and 13 Provider Agencies to offer mental health services through the Intensive Outpatient Treatment and Support Services (IOTSS) program for persons who are under parole supervision. The target start date is July 1st.
4. State Opioid Response (SOR) funding is allowing for the distribution of Naloxone kits to all law enforcement departments statewide. Departments will be able to replenish as needed. DMHAS also plans to make Naloxone kits available to libraries, shelters, county jails, mobile units operated by local prosecutor's offices, harm reduction centers and providers. Email all questions to Naloxone@dhs.nj.gov
5. A Request for Proposal has been issued by the New Jersey Department of Human Services (DHS), Division of Mental Health and Addiction Services (DMHAS) to develop a county based mental health pilot program for justice involved defendants who are subject to the Criminal Justice Reform (CJR) Act and identified with a serious mental illness. A serious mental illness (SMI) is defined as a diagnosable mental, behavioral, or emotional disorder that causes serious functional impairment that has substantially interfered with or limited one or more major life activities (within the past year) of an individual 18 years old or over. Diagnoses that typically indicate SMI include Schizophrenia, major depression and bipolar disorder, but PTSD, obsessive-compulsive disorders, and panic disorder are often included when it results in a serious functional impairment. The counties targeted for this RFP are Camden, Middlesex, and Essex. The program will include collaboration with local social service organizations, the county jail, the Administrative Office of the Courts (AOC)/Judiciary county-specific staff including judges, the pretrial services units, criminal division offices, and probation division offices, the County Prosecutor's Office, the local Public Defender's Office, and private defense attorneys. Total annualized funding is up to \$1.25M subject to State appropriations. DMHAS anticipates making at least one award.
6. LEAD (Law Enforcement Assisted Diversion) Program: A pilot program developed with the community and law enforcement to address low level crimes for constituents suffering with mental illness and/or substance use. \$6 million dollar grant for 2 years ending by Sept. 2024. DMHAS is looking to identify 6 sites to award. Although the sites have yet to be determined, the Division plans to award any of the following municipalities: Warren, Irvington, Elizabeth, Brick, New Brunswick, Winslow, Perth Amboy, Jersey City and Bayonne.
7. The Mental Health Association (MHA – Essex & Morris Counties) has established a Ukrainian Response Team of counselors who offer phone support to people feeling anxious, angry or overwhelmed by the Russian Invasion of Ukraine." Call 973.509.9777.

VIII. GREYSTONE PARK ASSOCIATION (GPA)

Stephanie Gabelmann provided the GPA report at this meeting. GPA held their monthly meeting on Tuesday, June 7, 2022. They report:

- 54 items of clothing were given to patients in the month of June, as well as 1 discharge bag.
- They were pleased with the Hospital Week event that happened May 16-20. They commented on how good the cake and ice cream were and were happy the patients were treated to it.
- They discussed and approved more funding for another summer event if one is planned.

- They have an abundance of books and offered them to patients for free. Staff can pick up books for patients.
- The annual GPA luncheon will not be held this year. A modified Executive Board meeting will occur on June 21, as their fiscal year ends May 31, 2022.
- The GPA newsletter will be mailed by the end of June. CEC is printing them and stuffing into envelopes.
- New volunteers are needed as soon as they are allowed back per GPPH.
- Areas of concern still outstanding:
 - Prior to covid GPPH planned to replace their shed due to a leaky roof. Is there any plan to replace the shed in the future?
 - They are missing a door on their second bathroom. Can they get a door?
 - The sliding glass door in the kitchen is off the track. They are told it needs to be replaced. Can this door be replaced?
 - The announcement system is too loud. A request was placed with Communications.

Chairman, James DiGiulio asked that Greystone Park Psychiatric Hospital Administration follow up with Greystone Park Association in regard to their concerns listed above.

IX. COMMENTS FROM THE PUBLIC

Chairman, James DiGiulio opened the floor for questions and/or comments. Members of the public were reminded that they had five (5) minutes to state their question(s)/comments. Any questions/concerns that can not be addressed during this meeting will be addressed during the next meeting.

Public Member

Ms. Ann Weber asked the following questions:

Is the search for a Chief Executive Officer still occurring?

It was discussed that an ongoing search is occurring however the State of NJ is in the midst of finalizing an extension of CSM for one more year. Once the contract is approved for another year then a search for a CEO will be delayed.

Any plans to fix the non-working elevator so that EMTs have access to this elevator?

This information will be available at the next meeting.

What are the restraints, seclusions, and court hearings numbers for the month of May?

It was discussed that there were 3 restraints, 15 seclusions, and 89 court hearings in May.


ADJOURNMENT:

The meeting was adjourned at 3:48pm.

NEXT MEETING:

The next meeting of the Greystone Park Psychiatric Hospital Board of Trustees will be held on Thursday, July 21, 2022 at 3:15pm.

Respectfully Submitted,


Maria Jazenback, Secretary
GPPH's Board of Trustees

Witnessed By,



James DiGiulio, Chairman
GPPH's Board of Trustees