

Electronic Payment Authorization For Automatic Deposits (ACH Credits) New Jersey Department of the Treasury

I (we) hereby authorize the New Jersey Department of the Treasury to initiate CREDIT entries to the bank account and deposit bank named below. This authority is to remain in full force and effect until the Department of the Treasury has received written notification of any changes, and in such manner as to afford the Department of the Treasury a reasonable opportunity to act.

Action Requested:

- Establish new ACH (first time users)
- Change/Update bank information
- Establish new location code (indicate type i.e. cafeteria plan, EDRS, etc.): _____

NAME: _____

BANK NAME: _____ (30 positions max)

ACCOUNT TYPE: () Savings () Checking (please check one)

AUTHORIZED AGENT: (a minimum of two signatures unless individual or sole proprietor)

Date: ___/___/___ Signed: _____ Title: _____

Date: ___/___/___ Signed: _____ Title: _____

Telephone Number (____) _____ Telephone Number (____) _____

Please attach a voided check or bank letter to the form in confirmation of the above account.

Enter the specified three numbers below:

Vendor Number

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Bank Transit Number

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Account Number

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Enter "X" if the financial institution receiving your payment is a foreign bank or is acting as an agent for a foreign bank on your behalf.

Details regarding specific ACH payments, similar to a check stub, may be obtained over the internet through the Vendor Payment Inquiry (VPI) system. VPI also provides two years of historical data and allows for the review of scheduled payments. See Electronic Payment Authorization Instructions on how to obtain an authentication code to access VPI.