

State of New Jerzey Department of Human Services Division of Medical Assistance and Health Services P.O. Box 712 Trenton, NJ 08625-0712

CHRIS CHRISTIE Governor

KIM GUADAGNO

Lt. Governor

JENNIFER VELEZ Commissioner

VALERIE HARR Director

MEDICAID COMMUNICATION NO. 10-11

DATE: December 27, 2010

TO: County Welfare Agency (CWA) Directors ISS Area Supervisors Statewide Eligibility Determination Agencies

SUBJECT: Medicaid Communications Online **PLEASE NOTE: THIS COMMUNICATION <u>REQUIRES ACTION</u> FOR RECEIPT OF FUTURE COMMUNICATIONS**

As discussed at past Medicaid Supervisors meetings, the Division of Medical Assistance and Health Services (DMAHS) is in the process of posting all Medicaid Communications (Med Comms) online so that you may easily reference them. Currently, the Med Comms from 1987 to 2009, and those issued thus far in 2010, are already available on the DMAHS website. Additionally, those issued on and after January 2011 will be posted as they become available. Med Comms issued prior to 1987 will be scanned then posted online in year-by-year increments.

Beginning in 2011, all future Med Comms will become available on the DMAHS website as they are issued. This Med Comm serves as notice that this is the final Medicaid Communication to be issued on paper and distributed through the U.S. Postal Service or State of New Jersey mailings. You will be notified by e-mail of all future postings of Med Comms. The current mailing list is outdated and will become obsolete; <u>therefore if</u> <u>you want to be notified by e-mail it is necessary that you, your agency/office, or</u> <u>department take the necessary action for receiving future Medicaid Communications</u> <u>issued through the Office of Eligibility Policy.</u> Those who do not respond may opt to periodically check the DMAHS website for newly posted Communications.

In order to view online Medicaid Communications, check the Division's website by entering the following address into your internet browser:

http://www.state.nj.us/humanservices/dmahs/info/resources/medicaid/

The list of Med Comms will appear by year and title in chronological order. Each link to a Medicaid Communication is either a .pdf file or a .zip file containing the full year of Medicaid Communications. We suggest you make the site a "favorite" or "bookmark" so that it will be easy to access for future reference.

When new Med Comms are approved and issued, an e-mail will be sent to the e-mail list being developed. All responses to this Communication must be submitted by the **close of business on January 31, 2010**. When submitting your request to be added to the Med Comm e-mail distribution list, please provide your <u>name</u>, <u>agency/company</u> <u>name</u>, <u>telephone contact</u> and your <u>e-mail address</u>. Please note that in order for us to compile the e-mail distribution list we will begin with all of the CWA Directors' e-mail addresses already in our database and request that all other required additions e-mail the information above to:

Medicaid.Communications@dhs.state.nj.us

You may also call 609-588-2556 by <u>January 31, 2010</u> to confirm your e-mail address and contact information for this listing. If you require a printed copy of Medicaid Communications by mail, please complete the attached form and return to Deborah Lewis by fax at 609-588-7672 by <u>January 31, 2010</u>.

Please remember to allow any e-mails from the above e-mail address to be received in your inbox so they are not marked or rejected as "spam." We suggest you add the Medicaid Communication e-mail address to your contact list.

The same e-mail address should be utilized to notify DMAHS of any changes, deletions or additions to the e-mail distribution list so the e-mail distribution list remains updated.

Should you have any questions regarding this Med Comm, please contact Stephen Myers or Deborah Lewis of the Division's Office of Eligibility Policy at 609-588-2556.

Sincerely,

Valerie Harr

Valerie Harr Director

VH:sm Attachment c: Jennifer Velez, Commissioner Department of Human Services

Kevin Martone, Deputy Commissioner Department of Human Services

Joseph Amoroso, Acting Director Division of Disability Services

Jeanette Page-Hawkins, Director Division of Family Development

Kenneth W. Ritchey, Assistant Commissioner Division of Developmental Disabilities

Allison Blake, Commissioner Department of Children and Families

Poonam Alaigh, M.D., Commissioner Kathleen M. Mason, Assistant Commissioner Patricia Polansky, Assistant Commissioner Department of Health and Senior Services

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Name:
Agency:
Address:
Telephone & FAX#:
Reason for hard-copy request (must complete)

Request For Mailed Copies of Medicaid Communications

The Division of Medical Assistance and Health Services may charge your organization for the requested paper copy (except in the case of qualified non-profit or governmental agencies) as provided under the following citation:

Under the NJ Open Public Records Act (N.J.S. 47:1A-1 et-seq.), the costs for copying are found in NJSA 47:1A-5(6)b, which states in pertinent part:"Except as otherwise provided by law or regulation, the fee assessed for the duplication of a government record embodied in the form of printed matter shall be \$0.05 per letter size page or smaller, and \$0.07 per legal size page or larger."