



**State of New Jersey**  
**DEPARTMENT OF HUMAN SERVICES**  
**DIVISION OF MEDICAL ASSISTANCE AND HEALTH SERVICES**

ADMINISTRATIVE OFFICES  
QUAKERBRIDGE PLAZA—BUILDING 7 & 5  
QUAKERBRIDGE ROAD  
TRENTON, NEW JERSEY 08619

ADDRESS REPLY TO:  
CN-712  
TRENTON, NEW JERSEY 08625

MEDICAID COMMUNICATION 87-15

TO: County Welfare Directors

DATE: May 22, 1987

SUBJECT: Income and Eligibility Verification System

On May 26, 1987 the initial match involving the Internal Revenue Service's unearned income files and the Medicaid Status File will take place. Letters will be forwarded to recipients within a twenty-four hour period with reports and response documents forwarded to your office via the Loomis Courier within forty-eight hours.

Enclosed you will find two (2) copies of the procedures for use by the adult Medicaid Only Unit and the Medically Needy Unit within your agency. The procedures outline the type of documentation which will be received in your offices and the procedures to be followed to resolve cases which have been targeted for possible excess unearned income.

In addition you will find one (1) copy each of the Disclosure Penalty Statement, Section 7213 - Unauthorized Disclosure Of Information and Section 7431, Civil Damages For Unauthorized Disclosure Of Returns And Return Information from the Internal Revenue Code. Each individual with access to the IRS confidential information must sign a disclosure statement and receive copies of the penalty guidelines.

If you should have any questions concerning these procedures, you may contact the Field Service Supervisor I assigned to your county.

Sincerely,

Thomas M. Russo, Director  
Division of Medical Assistance  
and Health Services

TMR/Cr

Enclosures

c: Odella Welch  
Deputy Commissioner  
Marion Reitz, Acting Director  
Division of Public Welfare