



**State of New Jersey**

**DEPARTMENT OF HUMAN SERVICES  
DIVISION OF MEDICAL ASSISTANCE AND HEALTH SERVICES**

ADMINISTRATIVE OFFICES  
QUAKERBRIDGE PLAZA—BUILDING 5 & 7 & 12  
QUAKERBRIDGE ROAD  
TRENTON, NEW JERSEY 08619

ADDRESS REPLY TO:  
CN-712  
TRENTON, NEW JERSEY 08625

MEDICAID COMMUNICATION NO. 88-22

DATE: June 28, 1988

TO: COUNTY WELFARE AGENCY DIRECTORS

SUBJECT: Change In Policy Regarding Reassignment  
of HSP Numbers Following Change In Recipient Status

You were advised by Division of Public Welfare Program Instruction 85-10-4 and Procedural Bulletin 85-28 to convert to "Old Age Assistance" (OAA) all Medicaid recipients classified as "Disability Assistance" (DA) when such individuals reach age 65.

In an attempt to resolve numerous problems which have been created by duplicate Medicaid eligibility records, those instructions are hereby rescinded. Effective immediately, for all adult Medicaid Only and SOBRA Expansion aged, blind and disabled cases, the agency is to use the originally assigned HSP# (County Codes 01-21) to identify ongoing eligibility. This not only applies to individuals who attain the age of 65, but also to those who convert from Supplemental Security Income to MAO, Medicaid Only to SOBRA Expansion (aged, blind, and disabled), and to those who move from their county of original application. As a result, prior to registering an adult case, it is imperative that the case worker verify the existence of a case record on the eligibility file (County Codes 01-21 only), and use that record to identify prospective eligibility. In those cases where no record is found, the agency should configure the HSP# using the Program Code (10 for OAA, 20 for DA and 50 for AB) for the category which is appropriate at the time of application. That number will continue to identify the case regardless of a change in category, i.e., DA to OAA.

For those cases in which a prior HSP# is found but the applicant has moved from the county designated by the first two digits of the HSP#, the "county of residence" field in the Medicaid eligibility record must be updated to reflect the county of current residence. The "county of supervision" field must be updated as appropriate.

Example #1

A former disabled SSI eligible (HSP# 0120799999-01) converts to Medicaid Only upon placement in a nursing home. This individual will

maintain the original number and only the Program Status Code will change (PSC 21 to PSC 22.)

Example #2

A Medicaid Only disabled client (Program Code 20) attains age 65. This individual will maintain the original case number and corresponding Program Status Code.

Example #3

A Medicaid Only community case moves from one county to another. This individual will maintain the case number of the original county of application. The "county of residence" and "county of supervision" fields on the Medicaid eligibility file are to be coded to indicate the current county.

These instructions apply to all changes of status concerning disability to old age within any single program. However, those practices and procedures which apply to transfers and enumeration of clients among different programs, i.e., LTC to CCPED or Medicaid Only to Medically Needy are not affected. Questions concerning these instructions can be directed to your Medicaid field staff.

Sincerely,



Thomas M. Russo, Director  
Division of Medical Assistance  
and Health Services

TMR:CPg

cc: Odella T. Welch  
Deputy Commissioner

Marion E. Reitz, Director  
Division of Public Welfare

William Waldman, Director  
Division of Youth and Family Services