

State of New Jersey  
Department of Human Services

# **SOCIAL SERVICES BLOCK GRANT**

**FISCAL YEAR 2013**

**PRE-EXPENDITURE REPORT**

Prepared by the

**SOCIAL SERVICES BLOCK GRANT  
PRE-EXPENDITURE REPORT FY'13**

This pre-expenditure report for State Fiscal Year 2013 was prepared by the Department of Human Services. Amendments to the final report will be prepared as required during the year. Questions concerning the report should be directed to the Office of Finance.

State of New Jersey  
Department of Human Services  
Office of Finance  
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## SECTION I – INTRODUCTION

## I. INTRODUCTION

This document has been prepared in accordance with Title XX of the Social Security Act, the Social Services Block Grant (SSBG). This document is intended to meet the requirements of the Act, specifically a pre-expenditure report, and to serve as a policy and budget statement regarding the human service programs which are supported by federal SSBG revenues.

The program period reflected in this report will be July 1, 2012 through June 30, 2013, the State Fiscal Year 2013 (SFY'13). In SFY'13, New Jersey plans to spend our entire anticipated allotment of federal funds under our SSBG Program.

The NJ SFY'13 budget transferred senior supports and services from the Department of Health to the Department of Human Services. This restructuring:

- creates a single point of access for seniors and people with disabilities and their caregiver regardless of Medicaid eligibility
- improves the coordination of Federal and State funded programs for seniors and people with disabilities, including people who require specialized services for their physical or late-onset disabilities
- allows for a continuum of coordinated and integrated disability and long-term care resources
- creates the opportunity and the ability for aging adults to remain at home with proper supports

**SECTION II -- POLICY AND PLANNING**

II. A. POLICIES GOVERNING THE PROGRAM

1. General Goals

The Social Services Block Grant (SSBG) is considered by the Department of Human Services to be a revenue source to support a wide variety of human services, particularly supportive social services. All programs which receive SSBG funds must conform to the overall goals, objectives and policies of the Department of Human Services.

The Department of Human Services developed a set of goals to guide the development of individual divisions' fiscal year spending plans. These goals, which also pertain to the SSBG Program include:

- improvement of management capability and control
- improvement of financial planning and control (spending plan)
- integration and enhancement of State human services system
- comprehensive range of community services and health care
- adequate level of income support
- county planning
- ongoing organizational review
- improvement of public relations
- maintenance of accreditation
- compliance with judicial and legislative mandates regarding client rights.

National goals which have been identified as specific to SSBG include:

- enabling people to achieve or maintain economic self-support in order to prevent, reduce, or eliminate dependency
- enabling people to achieve or maintain self-sufficiency (the ability to care for themselves) to prevent or reduce dependency
- preventing or remedying neglect, preventing abuse or exploitation of children and adults unable to protect their own interests, and/or preserving, rehabilitating or reuniting families
- preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care; and
- enabling people to secure referral or admission for institutional care when other forms of care are not appropriate, or providing services to individuals in institutions.

2. Priority Target Groups and Priority Services

There are two basic principles guiding the Department's activities--increased public participation in planning, and protection of vulnerable and disabled populations. The Department, in past years, has fostered the development of a more coordinated service delivery system by continuing to use counties in program planning for the purchase of service components under the SSBG.

However, the Department continues to ensure that its resources are effectively targeted to those most in need. This has been achieved by identifying minimum target populations and essential services, which serve as policy parameters for any funding recommendations made to the Department. The target populations and essential services consist of but are not limited to the following:

a. Target Populations

- developmentally disabled persons
- victims of abuse, neglect and abandonment (or potential victims)
- people experiencing emotional disorders-- seriously mentally ill
- people experiencing emotional disorders --moderate severity or temporary impairment
- substance abusers
- physically disabled -- blind and visually impaired
- physically disabled or health-impaired (other than visually impaired)
- low-income individuals/families
- homeless
- single parents, at risk
- minorities of ethnic, racial, religious, or sexual orientation, at risk
- veterans, at risk
- juveniles/families in crisis (family court)

b. Essential Services

- Crisis intervention, screening and emergency services
- Protective Services
- In-community residential alternatives
  - emergency placements
  - permanent or transitional placements
- Day Care
- Homemaker
- Linking services
  - Information and referral
  - Case Management
  - Transportation
- Advocacy
- Counseling/Treatment

3. Formula Funding

To insure equitable distribution of SSBG funds among the counties, the Department has adopted a formula funding policy. All new funds for SSBG Purchase of Service Programs will be allocated using this formula. Also, loss of SSBG funding from the Federal government can be allocated to counties using this formula.

The formula equally weighs a county's percentage of statewide medicaid eligible population and its percentage of statewide SSBG eligible population, to ensure the targeting of services for the most needy/vulnerable population. This process includes the overall SSBG eligible population.

While this formula only relates to new funding, the Department is also committed to targeting some funding to those counties whose current allocation of SSBG funding is



below what they would have had if the formula were applied to existing SSBG funding for county welfare agencies.

When new funding is available, a percentage is allocated to those counties that the Department has termed "underfunded".

Those counties that are below the aforementioned level of funding receive a percentage of these funds commensurate with their percentage of being underfunded, i.e., the percentage that one county is underfunded of all counties that are underfunded. The same principle is used when the State gets less funds from the Federal government.

4. Matching Funds

An Ad Hoc Work Group with representatives from various counties met to address the many aspects of matching funds. The group developed the following match policy which will continue to be in effect for FY'13. For each fiscal year counties will designate a 10% or 25% match requirement for SSBG new monies allocated to the county.

II. B. PLANNING

1. County Planning

Since the inception of the block grant program, the Department of Human Services has undertaken a major initiative to transfer program planning for the purchase of services component of the program from the State to the local level. This initiative has been operationalized through the development and implementation of the Department's county based planning process.

The Department has established, certified and contracted with Human Services Advisory Councils within each of the twenty-one counties in New Jersey. These Councils were established as a means of providing increased local participation in human service planning. The Councils have met all the requirements included in the guidelines governing their purpose, structure and activities, which was issued by the Department.

The planning contract encourages the County Council to develop a comprehensive county service plan by conducting a county-wide needs assessment and resource inventory, establishing service priorities, and making funding recommendations.

The activities of the Councils are coordinated and monitored by the Department Representatives assigned to each county. A listing of these representatives and their respective county or counties is included in Appendix A along with the names and addresses of the Human Services Advisory Councils and their respective chair and staff persons. The representatives work very closely with the Councils to ensure that funding recommendations are in accordance with Department policy concerning the previously mentioned target populations and priority services.

Human Services Advisory Councils have developed comprehensive social services plans within their respective counties and updated these plans. The priorities developed in this planning process will be utilized by the Councils in determining

each county's ability to evaluate their service needs in relation to their current resources, subsequently prioritizing services and funding recommendations in their county service plan.

2. Public Participation

The Department encourages public participation in the planning process for SSBG programs. The establishment of Human Services Advisory Councils in each county has provided a major vehicle for fostering public input. It is required that citizens and human service representatives are members of their local council, and these councils were developed for this explicit purpose. Council members using research materials, demographic data and their professional/personal expertise, experience and perspective regarding problems and service needs, will basically determine what services are required in their communities.

In addition to the aforementioned, the Councils participate in public input on the Department budgets, including the SSBG allocations. Interested citizens are able to review the content of this report and it is shared annually with all County Human Service Advisory Councils for their review and comment.

**SECTION III -- ELIGIBILITY**

### III. CLIENT ELIGIBILITY FOR SERVICES

For persons requiring Social Services Block Grant services, eligibility criteria is dependent upon the provider agency and the service being provided. Eligibility criteria for social services provided by or through contract with the State of New Jersey are outlined below.

#### 1. WITHOUT REGARD TO INCOME

##### A. Protective Services (PRS)

###### Eligibility Criteria

Persons classified as "in need of protective services" are eligible for services. This classification is determined by the following authorities:

- a. A local office of DCP&P (for children only);
- b. A county welfare agency (CWA) (for adults only);
- c. The Provider Agency (for adults - domestic violence only).

In determining eligibility, income is not considered for persons in any of the above categories.

##### B. Juvenile-Family Court Services

###### Eligibility Criteria

Individuals determined by the Family Part-Superior Court (the Family Court) or its Crisis Intervention Units as "in need of juvenile-family court services" are eligible to receive services. This determination is verified by the Provider Agency.

Public Law 1982, Chapter 80, which establishes juvenile-family court services does not provide for income screening. These clients should be serviced without regard to income.

##### C. Information Referral Services

###### Eligibility Criteria

Persons receiving information and referral services are eligible for services without regard to income.

##### D. Other

Persons in need of services should be serviced without regard to income. Listed below are a few examples of services provided:

- a. Blind or visually impaired persons in need of legal or family services.

- b. Counseling services for incarcerated mothers who want their child to visit them
- c. Aftercare program for juveniles

2. **TANF (Temporary Assistance to Needy Families) OR SUPPLEMENTAL SECURITY INCOME**

Eligibility Criteria

Persons receiving TANF (including those persons whose needs were taken into account in determining the needs of TANF recipients) or persons receiving SSI are eligible for services.

3. **GROSS MONTHLY/ANNUAL FAMILY INCOME**

**NOTE:** Gross Monthly/Annual Family Income can be used to establish eligibility for services only when the applicant does not meet the criteria of: (1) Without Regard to Income, or (2) TANF or SSI-

Eligibility Criteria

Persons whose gross monthly/annual family income does not exceed established limits, as related to:

- a. the poverty guidelines (or percentage multiples of the guidelines) updated annually in the Federal Register by the U.S. Department of Health and Human Services under authority of 42 U.S.C. 9902(2),
- b. The following Income Schedule which is in accordance with N.J.A.C. 10:123-4.1,

Persons meeting the aforementioned criteria can be eligible for services subject to the availability of funds, service priorities and need for service criteria.

### INCOME SCHEDULE

Family Size	Maximum Allowable Per Month	Gross Income Per Year
1	\$1,264	\$15,162
2	1,652	19,827
3	2,041	24,493
4	2,430	29,158
5	2,819	33,823
6	3,207	38,489
7	3,280	39,362
8	3,353	40,238
9	3,426	41,112
10	3,499	41,987
11	3,572	42,862
12	3,645	43,737

For each family member over 12 add \$73 to the maximum allowable gross income per month.

**SECTION IV – HOW SERVICES ARE PROVIDED**

#### IV. HOW SERVICES ARE PROVIDED

The Department of Human Services is the official administering agency for New Jersey's SSBG Program and therefore has overall responsibility for program policy, planning, operation and accountability.

##### A. Sub-Block Grants

The Department has elected to establish Inter-Departmental Sub-Block Grant Agreements with the Departments of Children and Families, Health and Senior Services, Treasury, Corrections, and the Juvenile Justice Commission. These agreements allow for the funding of social service programs administered by these Departments. In administering these funds, each Department must conform to all applicable Federal and State rules and regulations governing the SSBG program. The aforementioned State Departments provide services through their internal Divisions and/or by contract with public and private service providers at the local level. The providers offer services under the policy auspices of the administering Sub-Block Grant Department.

##### B. Division of Family Development (DFD)

DFD, in conjunction with the NJ Department of Health and Senior Services will provide Substance Abuse Treatment services to people whose drug and/or alcohol dependency is a barrier to their employment thereby impeding their ability to achieve and maintain self-sufficiency. Potential abusers are referred by County or Municipal Welfare offices to care coordinators who assess the persons need for treatment. If warranted by the assessment, the person will be referred to appropriate treatment.

##### C. County Welfare Agencies / Municipal Welfare Departments

The second largest public provider of SSBG services, the County Welfare Agencies provide an array of services to the State's SSBG eligibles, low income, and public assistance populations to prevent abuse/neglect, preserve families, promote self support and self sufficiency. In addition, they provide services to residents of Rooming Houses, Boarding Homes, Residential Health Care Providers, and services to non-institutionalized frail, elderly and disabled. Although the social services component of the County Welfare Agencies' operation comes under the aegis of the Department of Children and Families, the local CWAs are responsible for administering their individual operations within the parameters of the Department's SSBG policies.

The CWAs and Municipal Welfare Departments provide referrals to DHS Substance Abuse Treatment Services.

##### D. Division of Developmental Disabilities (DDD)

DDD, through third party Provider Contracts, provides an array of services to



individuals with developmental disabilities. These services include legal and advocacy services to individuals, as well as day care and special services to enhance the individual's ability to maintain as much independence as possible.

E. Purchased Services

In addition, the Department has been able to augment the service delivery system by contracting for services from local providers.

State operations and contract services provide a comprehensive network of social services throughout the State. Most services are generally available in each county.

Listings of the Area/Local Offices and the CWAs are located in the Appendix.

**SECTION V – TYPES OF SERVICES**

## V. TYPES OF SERVICES

There has been a Departmental review of the language utilized by each Division to describe the services offered by each. The review has resulted in the development of a standardized Dictionary of Service Definitions. The Dictionary provides a common language of service descriptions used within the Department, as well as a single reference document for Department personnel and community human services representatives.

Because the dictionary is extensive in length, it is not included in its entirety in this report. Listed below in the expenditure section of this report are service categories that have been provided by the federal government for the reporting of SSBG expenditures..

The DHS Dictionary of Service Definitions is available from the Department for those persons who are interested in specific language.

### DEFINITIONS OF SERVICE CATEGORIES

#### 1. INITIAL RESPONSE/CRISIS INTERVENTION SERVICE

This service category involves those services designed to provide an immediate response to personal crises in which one's life is endangered, harmed, neglected, or maltreated by oneself or a significant other. This includes individuals who, because of a mental, physical, or age limitation, are:

- unable to manage and carry out necessary activities of daily living
- unable to protect themselves from neglect--lack of food, clothing, or shelter
- unable to protect themselves from a hazardous situation--non-accidental physical or mental injury by self or significant other.

#### 2. SUPPORTIVE ASSISTANCE/TREATMENT SERVICES

This service category involves those services designed to provide supportive assistance for the assessment and treatment of, those individuals who are unable to cope with or maintain daily living requirements due to mental, physical, or financial limitations. The focus of those services provided is to correct or substantially modify a physical or mental condition that causes a client's dysfunction. The types of services in this service category include:

- counseling
- homemaker assistance
- housing assistance
- legal and mediation
- diagnosis, evaluation/screening
- treatment

3. INSTRUCTIONAL/SKILL DEVELOPMENT SERVICES

This service category includes those service programs designed to provide practical education and training to individuals and groups regarding skills necessary to perform activities of daily living such as:

- child care and parenting skills
- household and money management
- nutrition and food preparation
- employment skills and obtaining employment
- basic academic and daily living skills

4. SOCIAL GROWTH AND DEVELOPMENT SERVICES

This service category includes services to provide opportunities for companionship, guidance, role models, and/or experiences for personal growth and satisfaction. The services provide the opportunity for positive growth experiences related to a person's physical, mental, emotional, and social development through social interactions or relations. These social interactions/relations can involve a one-to-one relationship, family relationships, and group membership involving persons of similar circumstances.

5. SUBSTITUTE RESIDENTIAL CARE SERVICES

This service category includes non-restrictive community based residential arrangements such as foster care, group home care, and domiciliary care. These services also provide substitute family care for children or adults who are experiencing problems related to child abuse/neglect, mental illness, mental retardation, or a physical disability.

6. CASE MANAGEMENT SERVICES

This category contains services that address clients' needs to the extent of resource availability and to administer a case plan through the direct activities of the agency's caseworkers (case managers) who provide and coordinate the delivery of appropriate services.

7. ADMINISTRATIVE AND PLANNING SUPPORT SERVICES

This service category includes those services needed to plan for and administer the effective/efficient provision of human services. This includes management and planning conducted by individual agencies, as well as coordinated management and planning among two or more agencies.

## TYPES OF SERVICES BY SERVICE CATEGORIES

### 1. INITIAL RESPONSE CRISIS INTERVENTION SERVICES

Information and Referral  
Intake  
Outreach  
Initial Protective Crisis Service  
Crisis Intervention  
Emergency Financial Assistance  
Emergency Food Provision  
Emergency Fuel Provision  
Emergency Housing Provision  
Emergency Psychiatric Services  
Emergency Transportation

### 2. SUPPORTIVE ASSISTANCE/TREATMENT SERVICES

#### Counseling

Supportive Counseling - Personal Adjustment  
Supportive Counseling - Family  
Support Groups  
Therapeutic Counseling - Individuals  
Therapeutic Counseling - Families  
Therapeutic Group Counseling  
Psychopharmacology  
Vocational Guidance/Counseling  
Self Help and Support

#### Homemaker Assistance Services

Homemaker Assistance  
Home Delivered Meals  
Group Dining  
Personal Care  
Respite Care  
Chore Service

#### Housing Assistance Services

General Assistance for Housing  
Housing Maintenance Services  
Winterization  
Housing Subsidization  
Rent Supplements

#### Legal and Mediation Services

Legal Advice and Consultation  
Legal Aid and Defense  
Client Advocacy  
Guardianship

### Diagnosis, Evaluation/Screening Services

Nutritional Assessment  
Speech/Hearing/Vision Screening and/or Evaluation  
Physical Screening and/or Evaluation  
Psychiatric Evaluation  
Psychological Testing  
Education Screening, Diagnosis and Evaluation  
Drug and Alcohol Abuse Screening and Evaluation  
Vocational Evaluation  
Personal Care Assessment  
Urinalysis

### Treatment Services

Dental Treatment  
Public Health Nursing  
Inpatient Psychiatric Care  
Medication Provision  
Outpatient Medical Care  
Inpatient Care for Alcoholics and Drug Abusers  
Residential Detoxification  
Substance Abuse Halfway House  
Outpatient Substance Abuse Treatment  
Residential Substance Abuse Treatment  
Substance Abuse Day/Evening Care Treatment  
Therapeutic Community Substance Abuse Treatment  
Outpatient Detoxification  
Inpatient Non-Hospital Detoxification  
Physical Therapy  
Partial Hospitalization/Partial Care/Day Hospitalization  
Hearing Therapy  
Speech Therapy  
Occupational Therapy  
Coordinated Home Health Care  
Inpatient Medical Care  
Medical Supplies and Equipment Provision  
Medical Day Care  
Activity Therapy  
Methadone Treatment

### Transportation

Special Group Transportation  
Service Supportive Transportation

3. INSTRUCTION/SKILL DEVELOPMENT SERVICES

Individual/Group Instruction Services

Life Skills Education  
Parent Development Training  
Homemaker & Household Maintenance Instruction  
Family Planning  
Special Family/Parent Instruction and Training  
Day Treatment/Alternative Education for Children  
Social Rehabilitation  
Techniques for Handicapped Persons  
Tutorial Instruction  
Special Education & Related Services for the "Educationally Handicapped"  
Education on Prevention of Alcoholism & Drug Abuse

Community Education Services

Community Health Education  
Consumer Education  
Consultation & Education Services Community Mental Health  
Community Civil Rights Education  
Community Protective & Safety Education  
Early Intervention Services

Employment Services

Job Readiness  
Vocational Training  
Job Placement and Referral  
Sheltered Employment  
Work Activity  
Special Facilities & Programs  
Post Employment Services

4. SOCIAL GROWTH AND DEVELOPMENT SERVICES

Social Recreation  
Day Care for Children  
Adult Day Care  
Companionship  
Telephone Reassurance  
Big Brother/Sisters  
Camping  
Informal Socialization  
Foster Grandparents  
Positive Social Interaction Opportunities  
Community Development  
Community Organization

5. SUBSTITUTE RESIDENTIAL CARE SERVICES

Foster Home Care  
Group Home Care  
Independent Living Arrangement  
Boarding Home Care  
Nursing Home Care  
Residential Health Care  
Supervised Independent Living  
Transitional Care  
Institutional Care Public/Private

6. CASE MANAGEMENT SERVICES

General Case Management  
Protective Services Management  
Adoption Services Case Management

7. ADMINISTRATIVE AND PLANNING SUPPORT SERVICES

Administration and Management  
Planning  
Budget Preparation  
Evaluation  
Data Processing and Information Systems  
Technical Assistance, Training and Consulting Services  
Volunteer Recruitment, Training and Placement



**SECTION VI – EXPENDITURES**

**SOCIAL SERVICES BLOCK GRANT (SSBG)  
PRE-EXPENDITURE REPORT FORM**

OMB No. 0970-0234  
Expiration Date 6/30/2014

STATE:	NEW JERSEY	FISCAL YEAR:	2013	Report Period:	7/1/12 - 6/30/13
Contact Person:	Phil Prassas	Phone Number:	609-292-0547		
Title:	Admin Analyst 2	E-Mail Address:	Philip.Prassas@dhs.state.nj.us		
Agency:	DEPARTMENT OF HUMAN SERVICES		Submission Date:		

**PART A. Estimated Expenditures and Provision Method**

Service Supported with SSBG Expenditures	Estimated SSBG Expenditures		Expenditures of All Other Federal, State and Local Funds**	Total Estimated Expenditures	Provision Method	
	SSBG Allocation	Funds Transferred into SSBG*			Public	Private
1 Adoption Services	0	0	0	0		
2 Case Management	22,622,915	11,133,007	419,194,902	452,950,824	X	X
3 Congregate Meals	30,543	0	18,096,318	18,126,861	X	X
4 Counseling Services	219,335	86,486	1,529,815	1,835,635	X	X
5 Day Care - Adults	562,919	1,431	4,414,447	4,978,796	X	X
6 Day Care - Children	1,002,925	3,292	302,357	1,308,575		X
7 Education and Training Services	1,381,908	0	2,151,705	3,533,613	X	X
8 Employment Services	42,068	45,652	51,424	139,143	X	X
9 Family Planning Services	1,893,675	0	28,113,919	30,007,594	X	X
10 Foster Care Services - Adults	0	0	0	0		
11 Foster Care Services - Children	0	0	0	0		
12 Health-Related Services	1,414,918	302,227	7,213,304	8,930,449	X	X
13 Home-Based Services	2,859,231	36,568	5,376,961	8,272,760	X	X
14 Home-Delivered Meals	297,272	1,050	22,262,715	22,561,036	X	X
15 Housing Services	2,923,289	2,112,407	3,102,971	8,138,667	X	
16 Independent/Transitional Living Services	0	0	0	0		
17 Information & Referral	2,565,846	1,491,072	9,421,104	13,478,021	X	X
18 Legal Services	1,384,440	20,690	3,105,940	4,511,070	X	X
19 Pregnancy & Parenting	0	0	0	0		
20 Prevention & Intervention	4,488,073	1,500,088	4,288,394	10,276,554	X	X
21 Protective Services - Adult	613,367	121,495	5,458,254	6,193,117	X	
22 Protective Services - Children	0	0	0	0		
23 Recreation Services	170,450	0	1,798,104	1,968,555	X	X
24 Residential Treatment	0	0	0	0	X	
25 Special Services - Disabled	0	0	0	0	X	
26 Special Services - Youth at Risk	0	0	0	0		
27 Substance Abuse Services	0	0	0	0		
28 Transportation	411,573	82,535	6,424,709	6,918,817	X	X
29 Other Services***	262,586	0	2,011,352	2,273,938	X	X
30 SUM OF EXPENDITURES FOR SERVICES	45,147,332	16,938,000	544,318,694	606,404,026		
31 Administrative Costs	2,991,710	0				
32 SUM OF EXPENDITURES FOR SERVICES AND ADMINISTRATIVE COSTS	48,139,042	16,938,000				

\* From which block grant(s) were these funds transferred? TANF

\*\* Please list the sources of these funds: Match Funds, State Grants-In-Aid Funds, Title XIX, Title IV-E, Legally Responsible Relatives, State Facilities Education Act Older Americans Act (Title II B, Title II C), Title II C2, Title III D Medication Management, Title II E), NSIP, Safe Housing and Transportation, State Weekend Home Delivered Meals, Adult Protective Services, NJ EASE Care Management Quality Assurance Health BASE Grant, State Home Delivered Meals, Local Public and Private Funds, Participant Income, Governor's Caregiver Initiative Funding, Title VII Chapter 2, Title X, MCH Block Grant

\*\*\* Please list other services: Outreach, Newsletter, Hospice, Language Translation, Ombudsman, Money Management, Wander Safety System

**PART B. ESTIMATED RECIPIENTS**

Service Supported with SSBG Funds	Children	Adults			Total Adults	Total
		Adults Age 59 Years & Younger	Adults Age 60 Years & Older	Adults of Unknown Age		
1 Adoption Services	0	0	0	0	0	0
2 Case Management	314,080	54,098	31,888	3	85,989	400,069
3 Congregate Meals	0	0	33,400	0	33,400	33,400
4 Counseling Services	2,934	3,693	5,188	0	8,881	11,815
5 Day Care - Adult		1,093	2,503	0	3,596	3,596
6 Day Care - Children	274					274
7 Education and Training Services	0	2,548	52,900	0	55,448	55,448
8 Employment Services	1,676	320	22	0	342	2,018
9 Family Planning Services	2,417	27,793	0	0	27,793	30,210
10 Foster Care Services - Adults			0	0	0	0
11 Foster Care Services - Children	0					0
12 Health-Related Services	24,773	18,781	16,465	0	35,246	60,019
13 Home-Based Services	452	1,075	14,066	0	15,141	15,593
14 Home-Delivered Meals	10	19	28,450	0	28,469	28,479
15 Housing Services	186,121	54,251	16,596	0	70,847	256,968
16 Independent/Transitional Living Services	0	0	0	0	0	0
17 Information & Referral	146,018	68,318	160,626	0	228,944	374,962
18 Legal Services	1,508	2,283	6,730	24	9,037	10,545
19 Pregnancy & Parenting	0	0	0	0	0	0
20 Prevention & Intervention	185,056	65,008	12,307	69,000	146,315	331,371
21 Protective Services - Adults		4,170	6,878	0	11,048	11,048
22 Protective Services - Children	4,775					4,775
23 Recreation Services	0	10	18,830	0	18,840	18,840
24 Residential Treatment	0	0	0	0	0	0
25 Special Services - Disabled	0	0	0	0	0	0
26 Special Services - Youth at Risk	0	0	0	0	0	0
27 Substance Abuse Services	0	0	0	0	0	0
28 Transportation	11,062	1,184	17,387	0	18,571	29,633
29 Other Services	0	1,975	44,925	2,474	49,374	49,374
30 <b>SUM OF RECIPIENTS OF SERVICES</b>	<b>881,156</b>	<b>306,619</b>	<b>469,161</b>	<b>71,501</b>	<b>847,281</b>	<b>1,728,437</b>

## APPENDIX A

- Department of Human Services County Representatives
- County Human Services Advisory Council, Advisory Council Chairpersons and Staff
- DCF - Division of Child Protection and Permanency (DCP&P)
  - Area Administrative Offices
  - Adoption Operations
  - Local Offices
- Directory of County Welfare Agencies

DEPARTMENT OF HUMAN SERVICES  
COUNTY REPRESENTATIVES

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**David Sims, Area Director**

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Paramus, NJ 07652  
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Fax: 201-909-5178  
Acting Manager - Kenneth Lowrey

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800-531-1096  
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Burlington West LO - #768  
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State of New Jersey  
DEPARTMENT OF HUMAN SERVICES  
PO BOX 700  
TRENTON, NJ 08625-0700

JENNIFER VILIZ  
COMMISSIONER

CHRIS CHRISTIE  
GOVERNOR

KIM F. MADAGNO  
Lt. Governor

January 2, 2013

Ms. Marsha Werner  
U.S. Department of Health and Human Services  
Office of Community Services  
370 L'Enfant Promenade, S.W.  
5<sup>th</sup> Floor, West  
Washington, DC 20447

Dear Ms. Werner:

In accordance with Section 2004 of the Social Security Act as amended, and stated in the provisions of the Social Services Block Grant please review revised New Jersey Pre-Expenditure Report for FY 2013. This revised document is a report of services New Jersey expects to deliver during the period July 1, 2012 through June 30, 2013 including expenditure figures and recipients utilizing the post-expenditure report format.

If you have any question, please contact Phil Prassas at 609-292-0547.

Sincerely,

Joe Tebeest  
Director, DHS Office of Finance

c: Phil Prassas



**SOCIAL SERVICES BLOCK GRANT (SSBG)  
PRE-EXPENDITURE REPORT FORM**

OMB No. 0970-0234  
Expiration Date 6/30/2014

<b>STATE:</b>	NEW JERSEY	<b>FISCAL YEAR:</b>	2013	<b>Report Period:</b>	7/1/12 - 6/30/13
<b>Contact Person:</b>	Phil Prassas	<b>Phone Number:</b>	609-292-0547		
<b>Title:</b>	Administrative Analyst 1 - Fiscal Mgmt.	<b>E-Mail Address:</b>	Phillip.Prassas@dhs.state.nj.us		
<b>Agency:</b>	DEPARTMENT OF HUMAN SERVICES	<b>Submission Date:</b>	REVISED 01-02-2013		

**PART A. Estimated Expenditures and Provision Method**

Service Supported with SSBG Expenditures	Estimated SSBG Expenditures		Expenditures of All Other Federal, State and Local Funds**	Total Estimated Expenditures	Provision Method	
	SSBG Allocation	Funds Transferred into SSBG*			Public	Private
1 Adoption Services	0	0	0	0		
2 Case Management	21,211,904	11,133,007	419,219,339	451,564,250	X	X
3 Congregate Meals	30,543	0	18,096,318	18,126,861	X	X
4 Counseling Services	219,335	86,486	1,529,815	1,835,635	X	X
5 Day Care - Adults	562,919	1,431	4,414,447	4,978,796	X	X
6 Day Care - Children	1,002,925	3,292	302,357	1,308,575		X
7 Education and Training Services	1,310,541	0	2,130,703	3,441,244	X	X
8 Employment Services	42,068	45,652	51,424	139,143	X	X
9 Family Planning Services	1,893,675	0	28,113,919	30,007,594	X	X
10 Foster Care Services - Adults	0	0	0	0		
11 Foster Care Services - Children	0	0	0	0		
12 Health-Related Services	1,414,918	302,227	7,213,304	8,930,449	X	X
13 Home-Based Services	2,859,231	36,568	5,376,961	8,272,760	X	X
14 Home-Delivered Meals	297,272	1,050	22,262,715	22,561,036	X	X
15 Housing Services	2,923,289	2,112,407	3,102,971	8,138,667	X	
16 Independent/Transitional Living Services	0	0	0	0		
17 Information & Referral	2,565,846	1,491,072	9,421,104	13,478,021	X	X
18 Legal Services	1,384,440	20,690	3,105,940	4,511,070	X	X
19 Pregnancy & Parenting	0	0	0	0		
20 Prevention & Intervention	4,488,073	1,500,088	4,288,394	10,276,554	X	X
21 Protective Services - Adult	613,367	121,495	5,458,254	6,193,117	X	
22 Protective Services - Children	0	0	0	0		
23 Recreation Services	170,450	0	1,798,104	1,968,555	X	X
24 Residential Treatment	0	0	0	0	X	
25 Special Services - Disabled	0	0	0	0	X	
26 Special Services - Youth at Risk	0	0	0	0		
27 Substance Abuse Services	0	0	0	0		
28 Transportation	416,105	82,535	6,424,709	6,923,349	X	X
29 Other Services***	263,309	0	2,011,352	2,274,661	X	X
30 SUM OF EXPENDITURES FOR SERVICES	43,670,209	16,938,000	544,322,129	604,930,338		
31 Administrative Costs	4,468,833	0				
32 SUM OF EXPENDITURES FOR SERVICES AND ADMINISTRATIVE COSTS	48,139,042	16,938,000				

\* From which block grant(s) were these funds transferred?

TANF

\*\* Please list the sources of these funds

Match Funds, State Grants-In-Aid Funds, Title XIX, Title IV-E, Legally Responsible Relatives, State Facilities Education Act, Older Americans Act (Title II B, Title II C1, Title II C2, Title II D Medication Management, Title II E), NSIP, Safe Housing and Transportation, State Weekend Home Delivered Meals, Adult Protective Services, NJ EASE Care Management Quality Assurance, Health EASE Grant, State Home Delivered Meals, Local Public and Private Funds, Participant Income, Governor's Caregiver Initiative Funding, Title VII Chapter 2, Title X, MCH Block Grant

\*\*\* Please list other services.

Outreach, Newsletter, Hospice, Language Translation, Ombudsman, Money Management, Warder Safety System