

CONSTRUCTION PROCEDURES HANDBOOK

SECTION III	SUBSECTION M	DATE
CONSTRUCTION START-UP	ENVIRONMENTAL PERMIT NOTIFICATIONS	09/17/2012

Permit Notice Requirements

Permit notices are required to be filled out and provided to the permitting agency. They usually are filled for the anticipated start of construction and at the completion of construction (Substantial Completion). In all cases the Bureau of Landscape Architecture and Environmental Solutions (BLAES) will fill out Part 1 of the form and provide it to the Regional Construction Engineer (RCE) (this typically occurs at the Preconstruction Conference). The RE, and if necessary the Contractor, will complete the remainder of the form and the RE will return it to the location indicated on the form. The RE will provide copies of the completed form(s) to the RCE, Field Manager, Manager of BLAES and the Project Manager.

The following are a list of permits and the associated notices for each

Permit By Rule

[Notice of Construction Start/Completion Form DC-100](#). This form will not be filled out when a DC-101 is filled out. The same form is filled out and submitted for Construction Start and at Substantial Completion.

Flood Hazard Assessment (FHA)

[FHA Construction Notice Form DC-101](#). This form is filled out for Construction Start.

Army Corps of Engineers

[Notification/Certification of Work Commencement Form DC-102s](#) and [Notification/Certification of Work Completion/Compliance FORM DC-102c](#). These forms are filled out for 10 days prior to anticipated Construction Start and at actual Substantial Completion respectively.

Dam Safety Permit

[Form DC-103s](#) and Form [DC-103c](#). Different forms are filled out for Construction Start and Substantial Completion.