

CONSTRUCTION PROCEDURES HANDBOOK

SECTION VI	SUBSECTION F-8	DATE
CONSTRUCTION OPERATIONS	QUALITY CONTROL AND QUALITY ASSURANCE LANDSCAPE INSPECTION	5-08-2019

The Bureau of Landscape Architecture and Environmental Solutions is responsible for inspection of landscape Items described in Sections 801, 802 and 811 of the 2007 Specifications. Construction personnel are responsible for inspecting landscape Items described in Sections 803-810 of the 2007 Specifications.

The Bureau of Landscape Architecture and Environmental Solutions is available for consultation regarding work inspected by Construction personnel and may assist in the inspection of Items listed in Sections 803-810. Work which should be inspected by The Bureau of Landscape Architecture and Environmental Solutions that the Bureau's personnel are unable to inspect is to be inspected by Construction personnel.

1. Construction is responsible for:
 - a. Giving Landscape Architecture and Environmental Solutions a minimum 48-hour notice to schedule work (inspection and sampling).
 - b. Informing the Contractor that there is an average 30-day turnaround time from the time landscape material is sampled and delivered to the laboratory to the time the laboratory results are returned.
 - c. Preparing and checking the DC-30 As built records for all landscape items.
 - d. Ensuring that Landscape Architecture and Environmental Solutions inspection time charges are **NOT** recorded in Site Manager.
 - e. Obtaining a copy of the Highway Occupancy Permit and the Maintenance Bond described in section 811.03.02 from the Contractor prior to paying the item Plant Establishment Period.
2. Bureau of Landscape Architecture and Environmental Solutions is responsible for:
 - a. Completing Daily Work Reports for Items inspected by the Bureau of Landscape Architecture and Environmental Solutions' personnel.
 - b. Verifying pay and as built quantities against the RE's records on a monthly basis (not necessarily at estimate time).
 - c. Certifying delivery and acceptability of landscape materials.
 - d. Inspecting planting material at nurseries if applicable
 - e. Determining the acceptability of stands of grass.

- f. Topsoil sampling for both on-site and off-site material.
- g. Dropping off samples to the NJDOT laboratory receiving room with necessary LB-14 forms and LB-88 envelopes.