## Procedure SSO-011

# Public Transportation Safety Certification Training Program Requirements

**Current Version**: 10/01/2021

**Scope**: This procedure explains the requirements for minimum training, based on FTA's Public Transportation Safety Certification Training Program (PTSCTP) certificate program defined in 49 CFR Part 672.

## Resources

FTA Website - FTA Safety Training Website – https://www.transit.dot.gov/regulations-and-guidance/safety/safety-training.

U.S. Department of Transportation (DOT) Transportation Safety Institute (TSI) Website - https://tsi-dot.csod.com/client/tsi-dot/default.aspx. This will include setting up an account with TSI.

## Training Period

Employees currently in the positions listed above must meet all requirements as soon as reasonably possible or within the three-year regulatory requirement of becoming "designated staff". This also includes contractor staff.

| ROLE | MINIMUM TRAINING REQUIREMENTS |
|---|---|
| **SSO Program personnel and contractors** who conduct safety audits and examinations of rail fixed guideway public transportation systems not subject to FRA regulation. | FTA Individual Training Plan (ITP)<br>Transit Safety and Security Program Certificate<br>• Effectively Managing Transit Emergencies<br>• Transit Rail System Safety<br>• Transit System Security (optional)<br>• Transit Rail Incident Investigation<br>SMS Awareness (eLearning)<br>SMS Safety Assurance (Virtual Live Training)<br>SMS Principles for Transit<br>SMS Principles for SSO Programs<br>Technical Training Program (TTP) (*) |
| **RFGPTS employees who are directly responsible for safety oversight.**<br>Directly responsible means transit staff who participate in the development, implementation, and review of the agency's safety plan. | FTA Individual Training Plan (ITP)<br>Transit Safety and Security Program Certificate<br>• Effectively Managing Transit Emergencies<br>• Transit Rail System Safety<br>• Transit System Security<br>• Transit Rail Incident Investigation<br>SMS Awareness (eLearning)<br>SMS Safety Assurance (Virtual Live Training)<br>SMS Principles for Transit |
| **Chief Safety Officer (CSO)** | **College Degree**<br><div align="center">**OR**</div><br>**(10) years of experience** in a RFGPTS safety program with full understanding of the Safety Plan |
| | *AND*<br>FTA Individual Training Plan (ITP)<br>Transit Safety and Security Program Certificate<br>• Effectively Managing Transit Emergencies<br>• Transit Rail System Safety<br>• Transit System Security<br>• Transit Rail Incident Investigation<br>SMS Awareness (eLearning)<br>SMS Safety Assurance (Virtual Live Training)<br>SMS Principles for Transit |

(*) - Guidance on Technical Training Plans: TTP Guidance (See Appendix C)

Update:
• October 1, 2021: updated to align with CFR 672 training requirements.