

THE STATE OF NEW JERSEY CASH MANAGEMENT FUND INFORMATION SHEET

Welcome to the State of New Jersey Cash Management Fund! Below, please find information on how to open a new account with the Cash Management Fund (CMF), as well as transferring money to and from your CMF account. Information regarding accessing your account statement and authorizing members of your organization can be found below as well.

Website:

<http://www.nj.gov/treasury/doinvest>

How to begin Participation:

The State of New Jersey Cash Management Fund is open to the NJ State Counties, Municipalities, School Districts, Colleges and Universities, along with most Agencies and Authorities created by the State. Other organizations that accept public monies are permitted to participant in the Cash Management Fund as well (i.e., Public Libraries).

If this is your organization's first time opening an account with the Cash Management Fund, obtain a resolution designating the State of New Jersey Cash Management Fund as a legal depository.

On our website, complete the following application:

<https://www.state.nj.us/treasury/doinvest/cmfc/cmfcapplication.pdf> . You may send the completed application, along with a copy of the resolution, to the Cash Management Fund via the following (Email is preferred):

Fax: 609-292-0469

Email: cmf@treas.nj.gov (Consider using a 'Secure Email' function if available)

USPS: State of New Jersey Cash Management Fund
Division of Investment
50 West State Street, 9th Floor
Trenton, NJ 08625-0290

You will receive a confirmation email or phone call from the Cash Management Fund staff with your account number(s). A letter will follow shortly.

Banking with the Cash Management Fund:

State Street Bank and Trust is the Cash Management Fund's custodian bank.

To effect a wire transfer to or from your Cash Management Fund account, authorized staff or agents of the Participant must call State Street Bank at 800-742-2823.

There is no minimum balance required to maintain your CMF account, nor is there any minimum or maximum amount that can be deposited or withdrawn from your account.

Deposits and Withdrawals may be made on any business day, defined as any day on which both banks and State offices are open. Please note: In addition to Federal Holidays, State offices are closed on Good Friday and Election Day. Also, the Cash Management Fund may be closed on any day the State is closed due to inclement weather conditions, emergencies, or on days in which the Securities Industry and Financial Markets Association (SIFMA) has recommended to close markets.

Deposit Procedures:

In addition to calling State Street Bank at 800-742-2823, you will need to initiate the wire transfer from your bank to deposit monies into your Cash Management Fund account. Please use the following wire instructions:

Bank: State Street Bank and Trust Company
Boston, MA 02110
DDA #: 10558377
ABA #: 011000028
For Credit to: State of New Jersey Cash Management Fund
Reference: Account # (Your CMF #)
Account of: (Your CMF account name)

Deposits to your CMF account can be made until 1 PM. You must call and wire the money prior to 1 PM for your deposit to be included in your CMF account and qualify for income for that day. Deposits made after 1 PM will be held until the next business day and will automatically be added to your account at that time.

Withdrawal Procedures:

To effect a withdrawal from your CMF account, please call State Street Bank at 800-742-2823. You will be permitted to send money from your CMF account via your pre-authorized banking instructions on your application. Withdrawals from your CMF account can be made until 12 noon. As a courtesy, for large withdrawals of \$5 million or greater, please call the Cash Management Fund at 609-292-8890 or email cmf@treas.nj.gov in addition to State Street Bank to facilitate management of the fund.

Changes in Authorized Signatures or Wire Instructions:

To make a change to your wire instructions or authorized signatures from those listed on the original application to the fund, send the change in writing to the Cash Management Fund. On letterhead, please list your CMF Account Name(s) and Number(s), and the new instructions. If you are adding authorized signers, please provide their names and signatures.

If a current authorized signer is making the request, he/she may sign off on the request. Otherwise, please include a copy of the board minutes or board resolution designating the new authorized signer to their position or authorized to be employed or is an agent of the Participant.

You may fax your request to 609-292-0469 or email your request to cmf@treas.nj.gov (email is preferred; use 'Secure Email' if available). Please allow 24 - 48 hours for these changes to be made to your account. If you need to delete instructions or signers currently on your account, you may state that in your letter as well.

Rate Information:

Daily rates of return on the Fund can be obtained by calling 888-286-5052 after 10 AM each business day.

Account Statements:

To view your account activity and monthly statements, access <https://www.your-fundaccount.com/NewJersey/Login.aspx>. In order to receive access to the statements, please fax your request to 609-292-0469 or email your request to cmf@treas.nj.gov (email is preferred; use 'Secure Email' if available). Include your login name, the account name, and account number for the account(s) you wish to have access. This information will be forwarded to State Street Bank, who will contact you with your log-in information to your account(s). If you are an authorized signer, you may request additional accounts for others which you would like to provide account access. Account information will be in a read-only format with the ability to print. No changes or wires can be made via the website. Account viewing access will not give non-authorized signers the ability to wire funds to or from your CMF account.

Account statements are available on the 5th business day of the following month.

Audit Requests:

You or your auditors may send requests directly to State Street Bank. The request may be faxed to 617-956-5648 or emailed to SONJ_TA@statestreet.com.

Whom to contact for information:

You may call the Cash Management Fund at the Division of Investment at 609-292-8890, 609-777-4544, or email us at cmf@treas.nj.gov.

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