

SOLICITATION OF PROFESSIONAL SERVICES

STATE OF NEW JERSEY DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION (DPMC)

DPMC NUMBER: A1382-00
Trenton Office Complex Roof Restoration
MVC Center Headquarters Building
Trenton, Mercer County, NJ

The DPMC is seeking to engage the services of a roof consulting firm with the objective to repair and replace sections of the Trenton Office Complex (MVC Building) roof. The existing roofing systems have exceeded their life expectancy. Several attempts to patch the current leaks have been unsuccessful. There is approximately 53,034 sq. ft. of a roofing system, including the lower and upper flat roofs on the MVC Building.

The scope of work for this project can be obtained via the DPMC web site at https://www.nj.gov/treasury/dpmc/project_major_advertisements.shtml

The consultant shall be a firm prequalified with the DPMC in: **Roofing Consultant (P035)** with a dollar rating of \$5 Million or greater. The firm shall also have in-house capabilities or identify sub-consultants prequalified in the following disciplines:

1. **Structural Engineering P007,**
2. **Estimating/Cost Analysis P025,**
3. **Roofing Inspection P028,**
4. **Asbestos Design P037,**
5. **Asbestos Safety Control Monitoring P038 and**
6. **Lead Paint Evaluation P065**

The firm should also identify all other architectural, engineering and specialty disciplines necessary to complete the project as described in the scope of work.

DELIVERY INSTRUCTIONS

Preliminary technical proposals (DPMC 48B) are due to DPMC no later than **2:00 p.m., Tuesday, February 20, 2024** and shall be submitted to William Mahan, Consultant Selection Coordinator, Contracts & Procurement Unit, DPMC, via email to the following email addresses: william.mahan@treas.nj.gov & mariah.greco@treas.nj.gov.

Only Adobe PDF files will be accepted. The file size cannot exceed 20 megs. Hard copies will not be accepted.

Submissions received after **2:00 p.m., Tuesday, February 20, 2024** will not be considered. Only firms currently prequalified with DPMC in Roofing Consultant P035 with a rating of \$5 Million or greater may submit. All joint venture firms must be separately prequalified in Roofing with at least one firm having a dollar rating of \$5 Million or greater.

Please note there is a maximum 40-page limit for preliminary technical proposals (form 48B) submitted for this project. Any information beyond the 40-page limit will not be considered.

Preliminary technical proposal forms (48B) are also available on the DPMC web site at <https://www.nj.gov/treasury/dpmc/forms.shtml>

Please note: all consultant(s)/sub-consultant(s) participating on the project team must be separately prequalified by DPMC in the discipline(s) for which they will be providing professional services. If a firm is not

currently prequalified, a completed prequalification application must be received by **Tuesday, February 13, 2024, no later than 2:00 p.m.** in order for a firm to be eligible to submit on this project. Please visit the DPMC website at <https://www.nj.gov/treasury/dpmc/forms.shtml> to obtain a prequalification application (form 48A) or contact the prequalification unit at (609) 777-4561.

The consultant selection committee for this project will evaluate the preliminary technical proposals based upon:

1. Demonstration of the firm / project team's organization and
2. The firm / project team's experience on projects of a similar size and nature.

The consultant's project approach and implementation plan, schedule and cost estimating/budget control will be reviewed as part of the full technical proposals which will be submitted at a later date.

Interested firms that possess the required prequalifications mentioned above may obtain an RFP package by contacting William Mahan of DPMC at (609) 292-4234 or by e-mail to william.mahan@treas.nj.gov.

All competing firms are required to comply with the requirements of PL 1975, c. 127 (N.J.A.C. 17:27), regarding non-discrimination requirements in the performance of state contracts.

CHRISTOPHER R. GEARY, ASSISTANT DEPUTY DIRECTOR
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